

AGENDA

Meeting: Malmesbury Area Board
Place: Malmesbury Town Hall, Cross Hayes, Malmesbury, SN16 9BZ
Date: Tuesday 7 June 2022
Time: 7.00 pm

Including the Parishes of: Ashton Keynes, Brinkworth, Brokenborough, Charlton (nr Malmesbury), Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea and Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton, Oaksey, Sherston, Sopworth, St Paul Malmesbury Without.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Ben Fielding Democratic Services Officer, direct line 01225 718656 or email benjamin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Chuck Berry, Minety
Cllr Gavin Grant, Malmesbury
Cllr Martin Smith, Sherston
Cllr Elizabeth Threlfall, Brinkworth

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
<p>1 Election of the Chairman (<i>Pages 1 - 2</i>)</p> <p>To elect the Chairman of the Malmesbury Area Board for the forthcoming year.</p>	7.00pm
<p>2 Election of the Vice-Chairman</p> <p>To elect the Vice-Chairman of Malmesbury Area Board for the forthcoming year.</p>	
<p>3 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	
<p>4 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>5 Minutes (<i>Pages 3 - 12</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 22 February 2022.</p>	
<p>6 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7 Chairman's Announcements (<i>Pages 13 - 56</i>)</p> <p>To receive the following announcements through the Chair:</p> <ul style="list-style-type: none"> • Recruitment of Hackney carriage and private hire drivers. • Solar Together Wiltshire. • Fostering in Wiltshire. • Change to Community Area Transport Groups (CATGs) into Local Highway and Footway Improvement Groups (LHFIGs). • Fuel Camps. 	7.05pm
<p>8 Partner Updates (<i>Pages 57 - 80</i>)</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police • Dorset & Wiltshire Fire and Rescue Service • BaNES, Swindon and Wiltshire Clinical Commissioning Group (CCG) • Healthwatch Wiltshire • Malmesbury and the Villages Community Area Partnership (MVCAP) 	7.15pm

- Riverside Community Centre
- Malmesbury Area Health and Wellbeing Forum
- Malmesbury Area Footpaths Group
- Health & Wellbeing Champion
- Town and Parish Councils

9	<p>Community Engagement Manager Presentation</p> <p>To receive a presentation from Alexa Davies (Community Engagement Manager) on the Area Board Review.</p>	7.30pm
10	<p>Annual Review of Local Priorities</p> <p>I. To report on progress made in addressing the Area Board priorities selected for 2021/22</p> <p>II. To consider any new evidence or information that will help inform the Area Board in selecting its priorities for 2022/23</p> <p>III. To highlight potential priorities for the Area Board to consider for 2022/23</p> <p>IV. To inform the Area Board of the broad mechanism for delivering these priorities including (where appropriate): leads, working groups and allocating funding.</p>	7.45pm
11	<p>Outside Bodies and Working Groups (<i>Pages 81 - 92</i>)</p> <p>The Area Board is requested to:</p> <p>a. Appoint Members as Lead representatives to Outside Bodies as set out at Appendix A;</p> <p>b. Agree to reconstitute and appoint to AB Non-Priority Working Group(s) as set out in Appendix B; and</p> <p>c. To note the Terms of Reference for the LHFIG as set out in Appendix C.</p> <p>d. To appoint a Carer and Older People's Champion for the Area Board.</p>	8.00pm
12	<p>Local Highways and Footway Improvement Group (LHFIG) (<i>Pages 93 - 106</i>)</p> <p>The Area Board will be asked to consider the recommendations from the 26 April 2022 Malmesbury Local Highway and Footway Improvement Group (LHFIG) meeting outlined in the report.</p>	8.15pm
13	<p>Area Board Funding (<i>Pages 107 - 110</i>)</p>	8.20pm

To consider the following applications for funding:

Community Area Grants:

- Oaksey Village Hall - £3,318.30 towards Oaksey Village Hall Electrical Efficiency Project.
- Caerbladon CIC - £5,000 towards Caerbladon Arts startup costs.
- Sustainable Sherston - £1,396.66 towards Apple Day juicing equipment grant.
- Leigh PCC - £2,500 towards Disabled Eco Loo at Leigh Parish Church.

To note that the following applications for funding have been agreed under Community Engagement Manager delegated authority:

Health and Wellbeing Grants:

- Charlton Parish Council - £75 towards Charlton and Village Parish Platinum Jubilee Tea Party.
- Malmesbury Town Council - £75 towards Jubilee Picnic in the Cloister Gardens Sunday 5th June 2022.
- Hankerton Parish Council - £75 towards Hankerton Village and Parish Platinum Jubilee Tea Party.
- St Paul Malmesbury Without Parish Council - £75 towards Parish celebrations for the Queen's Platinum Jubilee 2022.
- Luckington Church PCC on behalf of 3 village groups - £100 towards Luckington Platinum Jubilee picnic.
- Crudwell Parish Council - £75 towards Crudwell Jubilee Village Green Party.
- Little Somerford Parish Council - £75 towards Somerfords and Startley Jubilee Street Party.
- Ashton Keynes Parish Council - £75 towards The Queen's Platinum Jubilee Celebrations 2022.

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| 14 | Malmesbury Town Team

To receive a presentation from the Malmesbury Town Team to highlight their upcoming projects. | 8.30pm |
| 15 | Urgent items

Any other items of business which the Chairman agrees to consider as a matter of urgency. | |
| 16 | Evaluation and Close

The next meeting of the Malmesbury Area Board will be held on 20 September 2022, 7.00 pm. | 8.45pm |

Extract from Part 3 of the Constitution: Appointment of Chairmen and Vice-Chairmen of Area Boards

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice chairman of an area board shall remain in post until their successors are appointed.

MINUTES

Meeting: Malmesbury Area Board
Place: Online
Date: 22 February 2022
Start Time: 7.00 pm
Finish Time: 8.47 pm

Please direct any enquiries on these minutes to: Ben Fielding, Democratic Services Officer, (Tel): 01225 718656 or (e-mail) benjamin.fielding@wiltshire.gov.uk. Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Chuck Berry (Chairman), Minety
Cllr Gavin Grant (Vice-Chairman), Malmesbury
Cllr Martin Smith, Sherston
Cllr Elizabeth Threlfall, Brinkworth

Wiltshire Council Officers

Alexa Davies, Community Engagement Manager
Dominic Argar, Assistant Multimedia Officer
Ben Fielding, Democratic Services Officer

Town and Parish Councils

Peter Hatherell, Malmesbury St Paul Without Parish Council
Roger Budgen, Malmesbury St Paul Without Parish Council
Mark Hammond, Great Somerford Parish Council

Partners

Tim Elliott, District Commander, Dorset & Wiltshire Fire and Rescue Service

Total in attendance: 20

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
12	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Malmesbury Area Board.</p>
13	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were provided from Inspector James Brain, Wiltshire Police.</p>
14	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 30 November 2021 were presented for consideration and it was;</p> <p><u>Resolved</u></p> <p>To approve the minutes as a correct record.</p>
15	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
16	<p><u>Chairman's Announcements</u></p> <p>The chairman gave the following updates:</p> <ul style="list-style-type: none"> • Ask Angela Campaign Relaunch The Chairman drew attention to a briefing note attached to the agenda which was a reminder of the Ask Angela Scheme. It was outlined that the scheme helps to keep people safe on a night out and to protect anyone feeling vulnerable while on a date or with someone they have met. Further information and posters can be found on the Ask for Angela webpage Ask for Angela - Wiltshire Council. <p>Attention was also drawn to the Ask for Ani campaign, which allows those at risk or suffering from abuse to discreetly signal that they need help and access support. By asking for ANI, a trained pharmacy worker will offer a private space where they can understand if the victim needs to speak to the police or would like help to access support services such as a national or local domestic abuse helplines.</p> <ul style="list-style-type: none"> • Queens's Platinum Jubilee Celebrations The Chairman drew attention to a briefing note attached to the agenda which outlined that Wiltshire Council has a system in place to ensure that communities wishing to celebrate the Queen's Platinum Jubilee are signposted to the

council's web page ([Platinum Jubilee celebrations - useful information and guidance - Wiltshire Council](#)) where they will find the appropriate tools, support and guidance to apply to hold a street party.

- **Road Safety Alliance and Reminder to Changes to the Highway Code from 29 January 2022**

The Chairman referred to the report attached to the agenda which outlined changes to the Highway Code, which had taken place. Such changes included:

- The introduction of a hierarchy of responsibility of road users.
- Priority for pedestrians at junctions
- Priority for cyclists, riders and horse-drawn vehicles at junctions.
- Clarification on road positioning for cyclists
- More information on safely overtaking motorcyclists, cyclists, horse-riders and horse-drawn vehicles and filtering by cyclists.
- Adopting what is known as the 'Dutch Reach' technique when opening the doors of a parked vehicle.

The Chairman also noted that there is an alliance of Parish Councils looking to deliver better road safety, partially in conjunction with the Community Area Transport Group (CATG). A key area of work was identified as white lining on roads and that poor white lining should be reported to the group.

- **Changes to residual waste collection days from 28 February 2022**

The Chairman noted that from 28 February the household waste collection days for nearly all Wiltshire properties will change, however it was stated that there is no change to recycling or garden waste collections, which will still take place on their usual day for all residents. From 31 January and for the following two weeks, all households will receive a letter that explains the changes and details their new collection day. Further information about waste collections

www.wiltshire.gov.uk/waste

- **Wiltshire and Swindon Credit Union (WASCU)**

The Chairman noted that the Wiltshire and Swindon Credit Union (WASCU) had attended a previous Area Board meeting and that they had made an appeal to Parish Councils to save money with the Credit Union. This could potentially lead to better interest rates as well as being a positive action for the community.

Further information can be found on the WASCU website:

<https://www.wascu.co.uk/>

- **Parishes Alliance Footpaths Meeting**

The Chairman drew attention to the potential benefits of Parishes across the Area Board working together to have a joined-up approach to footpaths as well as using the services of the Cotswold wardens. Previous examples of positive footpath initiatives included those in Brinkworth and Sherston, which allowed more footpaths to be accessible through using equipment, money and support on offer. Parishes were encouraged to get together to discuss their footpaths and it was noted that the new format of CATG would have a Footpaths Interest Group attached to it as well as funding available.

	<ul style="list-style-type: none"> • Malmesbury Library Community Projects The Chairman drew attention to community projects that had been ran by Malmesbury Library including a Repair Café and Fruitful Malmesbury. The Repair Café took place 22 January with customers bringing many items such as lamps, radios, a jacket for a replacement zip, a duvet cover, a magnifying glass, a plaster statue, and a roof top bag. All of which has the aim of being mended to be used again. The event was successful and the visitor count was 145 compared to 70/80 on recent Saturday mornings, and the Facebook post has currently reached roughly 5,300 people with 820 engagements <p>Regarding Fruitful Malmesbury, winter pansies and edibles have been planted so the library can now contribute to their aim of reducing food waste and encouraging the growing and eating of healthy food by local residents.</p> <ul style="list-style-type: none"> • EV Charging Survey Councillor Martin Smith provided an update on an EV Charging Survey which recently took place. The survey was sent out to the Town and Parish Councils, with 8 responses received. Key findings were as follows: <ul style="list-style-type: none"> • 63% of responses stated that there was a moderate or great deal of demand for public charging points. • 100% of responses stated that there is currently no plans to deal with that demand and have no budget set aside currently. • 38% of responses indicated that thought of where to locate potential charging points had taken place and that it was likely that budget would be set aside in the next financial year for charging points. • 75% of responses stated that it would make sense to approach the issue on a Malmesbury Area basis. <p>Councillor Smith noted that he plans to engage with officers at Wiltshire Council to see what can be done and that part of the EV policy has set aside small amounts of money to go to Town and Parish Councils for public charging points. Once further information is found, Councillor Smith agreed to feedback when firm proposals are in place.</p> <ul style="list-style-type: none"> • Great British Spring Clean The Chairman noted that the Great British Spring Clean is set to take place between 25 March and 10 April. Litter pickers can be accessed from the Riverside Community Centre and any waste collected can be picked up by Wiltshire Council.
17	<p><u>Partner Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police The Area Board noted a written update attached to the agenda. • Dorset & Wiltshire Fire and Rescue Service

Tim Elliott, District Commander, Dorset & Wiltshire Fire and Rescue Service provided an update which covered the following issues:

- A key area currently for the Fire Service is prevention, with the service offering Safe and Well visits to the local community. Key trigger groups who might benefit from such a visit have been identified as those over 65, those in need of smoke detector, those with long-term health conditions as well as those suffering from poor hearing or sight loss. Further information can be found via: <https://www.dwfire.org.uk/safety/safe-and-well-visits/>
- Response work has recently been conducted with a key theme being electrical blanket safety. The importance of ensuring that electrical blankets are properly tested was stressed.
- In the last quarter, the Fire Service has responded to a mixture of incidents including the fires and false alarms. On top of this there were unusual incidents involving tractors and planes, where thankfully there were no major injuries.
- There was a reminder for people to sweep their chimneys and log burners regularly as well as using appropriate wood.
- It was noted that recently there have been issues with power in the locality due to storms. A reminder was given for locals to keep an eye out for posts from the local Fire Station as this had been opened for locals to use hot water facilities as well as microwaves.
- **BaNES, Swindon & Wiltshire Clinical Commissioning Group (BSW CCG)**

The Area Board noted a written update attached to the agenda as well as a Vaccination Stakeholder Briefing.

Pauline Cameron questioned whether it would be possible to bring areas of concern to the attention of the CCG as currently working in a hospital setting, she was concerned there was no clear pathway for early diagnosis of liver disease. It was suggested that letters could be sent to surgeries and that there was also the Malmesbury Area Health and Wellbeing Forum. In addition, Councillors Berry and Grant stated that they would bring the issue to the attention of the Health Scrutiny Group as well as the Health Select Committee.

- **Healthwatch Wiltshire**

The Area Board noted a written update attached to the agenda.

- **Riverside Community Centre**

Kim Power noted that the Riverside Community centre opened in 2017 and has been ran by the community. Since re-opening following lockdown, the Riverside Centre has returned to have half the number of users than it had previously. There is a real diverse demographic of users, ranging from Alzheimer's support, children's street dance classes, mother and baby sessions, Jiu Jitsu classes. The Riverside Centre is currently still operating with Covid precautions in place as it has a lot of vulnerable users and the precautions allow for confidence in use.

- **Malmesbury Area Health and Wellbeing Forum**

Kim Power, Chair of the Malmesbury Area Health and Wellbeing Forum, provided an update to the Area Board, which covered the following points:

- During Covid there was an emphasis on staying indoors, which affected older people as well as mental health, with lockdown having ended this is beginning to change.
- The Health and Wellbeing Forum consists of a range of different establishments, organisations and individuals that meet every 3 months to discuss issues around Health and Wellbeing as well as where improvements can be made.
- An outline of the wide-ranging membership was provided to the Area Board.
- There are many events planned in Malmesbury over the coming year, including a set of concerts outside of assisted living accommodations, events at Malmesbury Abbey, music in care homes, individual doorstep concerts as well as a 1-2-1 Nature Watch programme.
- There is an interest going forward in promoting more social prescription events such as Artlift.
- Recently the Friends of the Riverside Group has completed projects including telephone befriending and giving out 350 plants to elderly people.

- **Health & Wellbeing Champion**

Julie Dart, Health and Wellbeing Champion, updated that she had started her induction with Alexa Davies, Community Engagement Manager and that she had begun to start contacting people.

- **Town and Parish Councils – Including plans and dates for Platinum Jubilee Celebrations**

Kim Power, Deputy Mayor of Malmesbury, updated that in Malmesbury there are set to be the following events to celebrate the Platinum Jubilee:

- Thursday 2 June – A beacon event.
- Friday 3 June – Church services and other associated events.
- Saturday 4 June – A party with music in St Aldhelm's Mead or a large green space.
- Sunday 5 June – A street party in Cross Hayes.

There is hope that older people and people from care homes can be included to feel part of celebrations.

Mark Hammond, Great Somerford Parish Council, updated that in Great Somerford there is set to be a street party for residents of Great Somerford and Little Somerford with funding in place for 500 people.

Robin Turner, Treasurer of Sherston Queens Jubilee Committee, updated that in Sherston there is set to be an event every day of the Jubilee including a beacon and fireworks, a village hall dance, a family's afternoon with a drama group,

	<p>multi-denomination church services as well as a mass street party in the village hall field.</p> <p>Following the meeting, correspondence was received from Michael Bromley Gardner, Parish Clerk for Charlton Parish Council and Hankerton Parish Council, who confirmed that the following jubilee celebration plans are in place:</p> <ul style="list-style-type: none"> • Charlton is hoping to hold a Performance event with other ideas set to be considered at the next Parish Council meeting on 1 March. • Hankerton is set to hold a whole village street party with other ideas set to be considered at the next Parish Council meeting on 7 March.
18	<p><u>Foodbank Presentation</u></p> <p>The Area Board received a presentation from Mark Hammond, Project Manager of Malmesbury and District Foodbank. The presentation covered the following points:</p> <ul style="list-style-type: none"> • The foodbank was established in 2014 and has the focus of helping people in crisis with emergency food and practical support to help lift them out of poverty. • Users of the foodbank are both referred and self-referred in times of crisis, with support being offered in the Malmesbury, Cricklade and Purton areas. • Support has also been offered to people during the fuel crisis by providing emergency credit for those facing self-disconnection on pre-payment energy meters. • There has been a 128% use of foodbanks in the UK over the past 5 years. In 2010, the foodbank distributed 60,000 food parcels, by 2020 this figure had risen to 1.9 million. • In the last financial year the foodbank provided emergency food support to 475 households, 1,268 people and 535 children. Included in that support, £8,477 worth of fresh food gift cards were distributed. • Since August 2021, the average number of weekly referrals has increased by 235%, with the three main drivers being benefit changes and delays, cost of living increases and in-work poverty. • In 2022 the foodbank will be taking steps to develop including moving to a larger venue in Malmesbury, working with a partner to develop a money and debt advice service, strengthening relationships with referring organisations as well as extending reach into rural communities. • In order to help the foodbank, suggestions were made that the Area Board could consider becoming a referring organisation, establishing food donation points within communities, raising awareness for the foodbank by including it in communications and inviting trustees and managers to participate in local forums and boards. <p>Following the presentation there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> • Councillor Elizabeth Threlfall suggested that she had a contact who would be able to produce posters for the foodbank, which could help with

	<p>promotion.</p> <ul style="list-style-type: none"> • It was referenced that during lockdown, Sherston had a food donation area in the high street and that similar locations and branded cages and posters would be ideal for the foodbank. An example was provided that recently the Co-Op shop in Sherston agreed to have a collection point within their store. • It was suggested that the foodbank gets in touch with the Malmesbury Community trust as they would be able to help local Malmesbury people. • Mark Hammond was thanked for his presentation and congratulated for the work that he has done.
19	<p><u>Community Area Transport Group (CATG)</u></p> <p>Councillor Elizabeth Threlfall introduced the minutes and recommendations from the CATG meeting held on 8 February 2022. It was noted that there was no funding to vote on and that in the future, the CATG would be changing to be the Local Highways and Footpaths Interest Group (LHFIG).</p> <p>Resolved:</p> <p>The minutes of the Community Area Transport Group meeting held on 8 February 2022 were agreed as a correct record.</p>
20	<p><u>Area Board Funding</u></p> <p>The Area Board considered the following applications for funding:</p> <p><u>Community Area Grants:</u></p> <ol style="list-style-type: none"> 1. Brinkworth Footpath Group - £990 towards PROW Tools Equipment and Website Design. <p>Resolved:</p> <p>Brinkworth Footpath Group was awarded £990 towards PROW Tools Equipment and Website Design.</p> <ol style="list-style-type: none"> 2. Sherston Village Hall - £2,500 towards Additional Funds for New Foyer Double Glazed Doors and Windows. <p>Resolved:</p> <p>Sherston Village Hall was awarded £2,500 towards Additional Funds for New Foyer Double Glazed Doors and Windows.</p> <ol style="list-style-type: none"> 3. Little Somerford Parish Council - £666 towards Allotment and Community Orchard. <p>Resolved:</p>

Little Somerford Parish Council was awarded £666 towards Allotment and Community Orchard.

4. Helping the Community of Malmesbury - £69.99 towards Apple Trees for Queens Green Canopy Jubilee Malmesbury.

This grant application was withdrawn prior to the meeting and was therefore not discussed during the Area Board.

5. Malmesbury and District Foodbank - £1,000 towards Malmesbury and District Foodbank New Secure Storage Cupboards

Resolved:

Malmesbury District Food Bank was awarded £1,000 towards Malmesbury and District Foodbank New Secure Storage Cupboards.

Health and Wellbeing Grants:

1. Carer Support Wiltshire - £778 towards Malmesbury Carer Café.

Resolved:

Carer Support Wiltshire was awarded £778 towards Malmesbury Carer Café.

2. Sherston Queens Jubilee Committee - £928 towards Sherston Queens Jubilee Celebrations.

Resolved:

Sherston Queens Jubilee Committee was awarded £928 towards Sherston Queens Jubilee Celebrations.

Youth Grants:

1. The Last Baguette Theatre Company CIC - £1,200 towards Half term devised theatre workshop in Malmesbury May 2022.

Resolved:

The Last Baguette Theatre Company CIC was awarded £1,200 towards Half term devised theatre workshop in Malmesbury May 2022.

2. The RISE trust Youth - £4,485 – towards Detached Outreach and Safe Spaces for Young People.

Resolved:

	<p>The RISE trust Youth was awarded £4,485 towards Detached Outreach and Safe Spaces for Young People.</p> <p><u>Other Funding:</u></p> <p>1. Ringfence £200 towards expenses for H&W champion, Julie Dart – to include a mobile phone and data package.</p> <p>Resolved:</p> <p>Malmesbury Area Board agreed to ringfence £200 towards expenses for H&W champion, Julie Dart (to include a mobile phone and data package).</p> <p>2. AB initiative - Malmesbury Area Board has set aside £75 per parish in the community area to support inclusive celebrations planned for The Queen’s Platinum Jubilee 2022.</p> <p>Resolved:</p> <p>Malmesbury Area Board agreed to set aside £75 per parish in the community area to support inclusive celebrations planned for The Queen’s Platinum Jubilee 2022.</p> <p>3. AB initiative – to consider ringfencing any remaining Health and Wellbeing balance to support local lunch clubs.</p> <p>Resolved:</p> <p>Malmesbury Area Board agreed to ringfence any remaining Health and Wellbeing balance to support local lunch clubs.</p>
21	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
22	<p><u>Evaluation and Close</u></p> <p>The date of the next meeting is 7 June 2022.</p>

Wiltshire Council



NEWS RELEASE

8 April 2022

For immediate release

Wiltshire Council is encouraging people to become a taxi driver in Wiltshire

Taxis are an essential part of our transport network providing a valuable service to the local community and in Wiltshire there is a shortage of taxi drivers.

Not only are taxi drivers needed by the community, but Wiltshire Council also needs reliable drivers to fulfil its growing number of SEND (Special Educational Needs and Disabilities) school and social care contracts. These contracts offer regular work and hours. They also help and support some of the most vulnerable people in Wiltshire.

Cllr Dr Mark McClelland, Cabinet Member for Transport said: “The council is committed to delivering contracts across our services which deliver the best value for money. Wiltshire needs a workforce with the right skills to prosper and more taxi drivers would help the council deliver our commitment to ensure young people get the best start in life.

“Being a taxi driver is a flexible job and they can either work for a taxi company or be their own boss, deciding when and where they want to work. Local taxi firms currently have lots of vacancies and we are carrying out a recruitment campaign on behalf of the taxi trade across the county.

“It’s easy to become a licensed taxi driver and once people have become a licensed driver, we hope that they will bid for one of the growing number of SEND school transport and social care contracts that we have available. There are plenty of opportunities and plenty of work available.”

Wiltshire Council has lots of contracts available which start at around £30 a day for short routes, increasing to £250+ a day for longer routes. Drivers are free to combine these contracts with rank work.

To become a taxi driver takes around six weeks and costs around £400. To be licensed people need to provide proof and undertake these simple checks:

- Proof of Identity

- Driving Licence held
- Enhanced DBS (Disclosure and Barring Service) check on previous convictions and whether disbarred from working with children
- Right to Work in the UK
- Medical (if applicable)
- Undertake on-line Safeguarding Training
- Take a guidelines test
- Knowledge test (if applying for a hackney carriage licence)

Find out more about becoming a taxi driver, how to licence a vehicle as a taxi, private hire or hackney carriage vehicle, and for an application pack visit www.wiltshire.gov.uk/licences-permits-transport

To find out about our SEND school transport and social care contracts and how to bid for one email Wiltshire Council's Passenger Transport Unit at Passengertransport@wiltshire.gov.uk

**Become a taxi
driver in Wiltshire**

WORK FOR A TAXI COMPANY

OR BE YOUR OWN BOSS

SET YOUR OWN HOURS

HELP YOUR LOCAL

COMMUNITY



Find out more at wiltshire.gov.uk/licences-permits-transport

Wiltshire Council

Solar Together Wiltshire

Briefing Note No. 22-11

Service: Climate Team

Date prepared: 5 May 2022

Contact: climate@wiltshire.gov.uk

We wanted to update you on an innovative scheme that Wiltshire Council is driving forward locally called Solar Together Wiltshire.

We are working with independent experts iChoosr and Swindon Borough Council to give homeowners the opportunity to invest in renewables through a group-buying scheme for solar panels and battery storage.

This is a group-buying scheme which will offer solar panels with optional battery storage and EV charge points, as well as offering battery storage for residents who have already invested in solar panels and are looking to get more from the renewable energy they generate, as well as increase their independence from the grid.

Given the current cost of living, significantly impacted by the surge in energy prices, we feel this scheme will be worth consideration from eligible households and help provide longer term savings.

It is free to register and there is no obligation for people to go ahead with an installation. All residents living in the Wiltshire Council and Swindon Borough Council areas who own their own house (or have permission from the landlord to install a solar PV system) can register for the Solar Together group-buying scheme. Small and medium-sized enterprises (non-domestic) and community buildings meeting this requirement can participate as well. Planning permission may be required in some cases and we are directing people to this page for more information – <https://www.wiltshire.gov.uk/planning-permission>

The scheme works as follows:

- **Step one:** From 9 May - 14 June, Wiltshire householders can register online to become part of the group for free and without obligation. Invitation letters will be sent to 60,000 Wiltshire households w/c 23 May. However, any eligible household/business/community building can apply irrespective of whether they receive a letter
- **Step two:** Pre-approved UK solar PV suppliers participate in an auction. They are able to offer competitive pricing as the volume and geographic concentration makes it possible for them to make greater efficiencies, which they pass onto customers
- **Step three:** After the auction, registered households will be emailed a personal recommendation later in June that is specific to the details they submitted in their registration.
- **Step four:** If they choose to accept their recommendation, the specifics of their installation will be confirmed with a technical survey, after which a date can be set for the installation of their solar PV system.

People can accept or decline their personal recommendation. If they choose to go ahead and accept with Solar Together, a £150 deposit is required, which is conditionally refundable.

As stated earlier, iChoosr will send out a letter from the week of 23 May to a selection of properties in Wiltshire that are likely to be eligible for the scheme to give them all the information they need to consider participating should they wish to. The scheme will be promoted using all the available council communication channels prior to this as well, including social media, press releases, newsletter articles and posters at public facing council buildings. There will be no selling by phone or doorstepping of residents.

Our [Wiltshire Climate Strategy](#) is very clear that as a county we need to reduce the energy we use as well as using low carbon forms of energy. Within the strategy we aimed to encourage installation of renewables through group buy schemes and we're pleased to offer this opportunity to residents to consider

If you are contacted by residents who want more information about this, people can visit www.solartogether.co.uk/wiltshire, email wiltshire@solartogether.co.uk or call 0800 048 8113. iChoosr are responsible for managing and rolling out the scheme and all enquiries about it will be going via them.

For those residents not eligible for this particular scheme, but who still want ideas on lowering their carbon footprint or information on how to access support or grants for energy efficiency in their homes, then there's more information available at www.wiltshire.gov.uk/climate-change-individual.

If you have any questions or queries, please don't hesitate to contact climate@wiltshire.gov.uk

We'd welcome and encourage you to share any council communications, such as social media posts and press releases, with your contacts and the local community to help spread the word about the scheme.

We'll keep you updated on the progress of this scheme.

Communities to have more say on the highways issues that matter most

Wiltshire Council Cabinet has approved plans to change Community Area Transport Groups (CATGs) into Local Highway and Footway Improvement Groups (LHFIGs) - and increase funding for community highways projects.

On 26 April 2022 Wiltshire Council Cabinet approved plans to change Community Area Transport Groups (CATGs) into Local Highway and Footway Improvement Groups (LHFIGs) - and increase funding for community highways projects.

The 18 new LHFIGs - one for each community area in Wiltshire - will be made up of local Wiltshire Council members, town and parish council representatives, and stakeholders from the local community. They will be tasked with identifying small-scale local highways projects in their area to improve safety and encourage walking and cycling.

The key difference between the new LHFIGs and the former CATGs is that the new groups will be able to improve or repair existing infrastructure such as highways and footways, while still investing in new infrastructure, as the previous CATGs could.

The new bodies will also be able to access more funding - £400,000 in total, with the exact allocation for each area based on geographical size and population. This funding comprises £250,000 and £150,000 for officer resource to administer, realise and advise on the projects. There is also a central £250,000 substantive fund that LHFIGs can apply to annually to help fund larger highways projects.

Cllr Dr Mark McClelland, Cabinet Member for Transport, said: These new LHFIGs will build on the success of CATGs and enable communities to focus on the highways priorities that matter most to them. The new groups meet two key areas of our business plan - ensuring that communities are well connected and that services meet local needs.

LHFIGs report into the local area board, so if anyone has any highways issues in their area that they'd like to improve, they should contact their local area board in the first instance for support and advice.

This is far from just a name change, and what we've agreed will see significantly more investment into local highways.

We look forward to the new LHFIGs beginning in the coming months, and for the first highways community priorities to be realised across the county.

Once the LHFIG groups are operational, the groups remit will be reviewed after six months to ensure effectiveness and capacity.

To read the full Cabinet report, people can go to:

<https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=141&MId=14349>

2022



The free holiday activity and food programme



Community Grant Information



Wiltshire Council Business Plan (2022-2032): Mission and Themes

Empowered People: We get the best start in life, We stay active, We are safe.

Thriving Economy: We have vibrant, well-connected communities, We have the right skills to prosper.

Resilient Communities: We ensure decisions are evidence-based, We live well together.

The Holiday Activity and Food programme (HAF) has the potential to meet all four of the council's guiding themes; '**Prevention and early intervention**', '**improving social mobility and tackling inequalities**', '**understanding communities**' and '**working together**'.

Background on HAF

HAF is funded across England by the Department of Education (DofE) and aims to provide children who are eligible for benefits related free school meals (FSM) with free access to enriching activities, nutritious meals and healthy eating information during the Easter, summer and Christmas holidays. The latest school census states we have **9,753** pupils eligible for FSM in Wiltshire.

Department of Education have set clear standards that HAF provision needs to meet, further information can be found [here](#).

The HAF programme is delivered in Wiltshire using the brand FUEL (Food, Unity, Energy, Laughter) and the programme is a direct response to the growing issue of holiday hunger which is having a significant impact on low-income families.

During 2021, Wiltshire Council delivered a core, disability and a funded community offer. In total, **4,714 individual participants** took part in the HAF programme across all three settings with beneficiaries ranging in age from **4-17 years old**.

Nearly **40%** of registered participants were from the **most deprived** areas in Wiltshire (Quintile 1: Index of Multiple Deprivation). The programme totalled 20 face to face delivery days, **49,322 contact hours** and provided **31,263 meals**. For further information on [previous FUEL delivery please click here](#).



Objectives

In line with the HAF delivery objectives by the DofE, the FUEL programme vision is to:



Provide meals and snacks to ensure participants can eat healthily over the school holidays.



Provide a range of sport and physical activities to ensure participants can be more active over the school holidays.



Support the development of resilience, character and wellbeing of participants along with wider education attainment. Also give participants a greater knowledge of health and nutrition.



Create a safe environment, combatting social isolation over the school holidays. Use FUEL as a platform to connect schools and other local services.



FUEL Programme Components

The HAF delivery in Wiltshire is made up of three main components:



Core FUEL Camps

The core offer is responsible for the delivery of ten activity camps during the Easter, summer and winter holiday periods, in priority areas of the county where there is the greatest number of children eligible for FSM shown on the map below. These camps are delivered by three major commissioned suppliers, specialising in food, nutrition and activity provision.

Disability FUEL Camps

Additional FUEL camps for young people with special educational needs and/or a disability are also provided. These camps are delivered by Wiltshire Council staff and appointed coaches who have expertise in delivering and implementing successful provision.



-  Mainstream camp
-  Disability camp

Community FUEL Camps

Wiltshire Council also provides HAF funding to community organisations to develop additional HAF provision to extend the reach and capacity of the programme. Funding is available to support summer delivery. Funded organisations also receive nutritional training and resources to better enable them to deliver this aspect of the programme.



FUEL Community Grant Background

The FUEL community grant fund aims to support local organisations to extend the reach and capacity of the FUEL offer currently in Wiltshire. There are two types of grants available:

Pot A: Stand Alone Provision (up to £10,000)

Pot B: Bolt-on Provision (up to £2,000)

Successful applicants will be responsible for providing structured enriching activity that give participants the opportunity to develop new skills and knowledge, try out new experiences and have fun and socialise. Participants are also required to engage with physical activity for at least 60 minutes each day of FUEL delivery.

Successful applicants will also be responsible for staffing requirements, safeguarding processes, health and safety, monitoring and reporting along with the overall delivery management of the FUEL community camps.

As part of the national criteria for HAF, set by Department of Education, FUEL camps must provide at least one hot meal a day and an element of nutritional information for participants. Those local organisations that are awarded a grant will receive a hot meal for each funded participant, from our commissioned food provider. Our commissioned nutritional provider will also provide successful applicants with support and tools to provide nutritional education as part of the community offer.

Wiltshire council is seeking local partners including **schools, children centres, community organisations, town and parish councils and sporting providers** who meet the set criteria to deliver over the summer holidays.

We are also encouraging groups, before submitting an application, to consider how they can work collaboratively with other organisations to make maximum impact in community areas.

Essential Criteria

Applications **must** meet the below criteria to be considered for a FUEL community grant:

- FUEL camps have to be delivered in the county and for Wiltshire residents.
- Delivery to take place for 4 weeks (from 1 August to 25 August), 4 days a week (Monday-Thursday) for at least 4 hours a day (recommended 10am-2pm).

Pot A: Stand Alone Provision (up to £10,000)

For local organisations to provide a FUEL camp in their local community, targeting those who are eligible for benefit related free school meals (FSM) and meet the set criteria.

Pot B: Bolt-on Provision (up to £2,000)

For local organisations who have existing activity and want to extend their remit to meet the set criteria and to incorporate FUEL participants.



- Participants of funded FUEL community delivery must be eligible for benefit related free school meals. 15% of attendees can not receive FSM however must be either a refugee, currently in foster care or have written recommendation from social services to attend.
- Have a sign up process in place that will allow your organisation to send the required information (including participant age, school, postcode, eligibility, days attending, meal choices, food allergies and dietary requirements) over to Wiltshire Council in advance of 25 July 2022.
- All staff, volunteers and externally sourced provision from local organisations working on the FUEL community delivery meet the correct employment standards including relevant qualifications, first aid (minimum of two on site), safeguarding and protecting children and a valid DBS.



- Ensure staff ratios for each activity are at least 1:12.
- Source and have responsibility for all equipment and venues used throughout the FUEL community delivery and conduct risk assessments to ensure safety of participants.
- Deliver content that is aligned to the framework stated in the [national framework for HAF](#), which includes providing sport provision and enriching activities.
- Work alongside our food providers to ensure participants receive a hot meal every day of delivery.
- With support and tools from our nutritional provider ensure informal nutritional education is part of the FUEL community delivery. This can include getting participants involved in food preparation/cooking, growing fruit and vegetables and taste tests.
- It is the grant holders responsibility to get participants to complete consent and medical forms prior to their first session and keep information safe by abiding to GDPR regulations
- Implement clear safeguarding, health and safety and COVID (if relevant) policies and processes to ensuring the safety and security of participants and staff.
- Must be **Ofsted compliant** and ensure delivery is at a high standard.
- Be able to evidence public liability insurance, venue user agreement/insurance details and employee liability insurance.
- Return monitoring and evaluation reports (including both qualitative and quantitative data) in a timely manner to Wiltshire Council to include in the Department of Education returns and the FUEL impact report .
- Provide photos (ensuring all participants visible have signed photo consent) and parent/participants positive testimonials that can be included in Department of Education returns and the FUEL impact report.

- All participants that attend a FUEL community camp will be able to do so free of charge. (For organisations applying to Pot B, this excludes children who are attending your existing provision).

Desirable Criteria

Applications that can meet the below will be prioritised:

- Programmes that will be delivered in areas that there is currently no core FUEL provision.
- Programmes that are taking place and/or target residents in pockets of high deprivation. [Click here](#) to check indices of deprivation for specific locations.
- Programmes that can show evidence of community partnership working, taking on a joined up approach, increasing the added community value and secondary benefits to the programme.
- Local organisations that can independently deliver the programme for an additional 4 days at Easter and 4 days at Christmas therefore providing a FUEL offer in all three delivery periods and reducing holiday hunger further.



FUEL Community Grant Payment

As part of the application process local organisations are requested to submit a breakdown of costs. If successful:

Pot A: Stand Alone Provision will receive 75% on receipt of grant acceptance and 25% after the project ends and the monitoring form has been submitted.

Pot B: Bolt-on Provision will receive 50% on receipt of grant of grant acceptance and 50% after the project ends and the monitoring form has been submitted.

Once the project has ended, successful grant holders will be required to complete a monitoring form which will include a grant expenditure sheet. Any underspend that has occurred on community grant projects will be paid back to Wiltshire Council.

FUEL Community Grant Application

The FUEL community grant is open for applications from **Monday 23 May** and closes **Monday 20 June**

The form can either be downloaded from our **[FUEL programme webpage](#)** or requested by emailing **fuelprogramme@wiltshire.gov.uk**

All applicants will be contacted the week commencing **20 June** to be told if their bid has been successful and the next steps.

Useful contacts and websites

[FUEL programme webpage](#)

For further insight on the overall FUEL programme, including impact reports

[Find your local Community Engagement Manager \(CEM\)](#)

CEMs can help connect you with other local organisations in your area

[Department of Education: Holiday Activity and Food information](#)

National framework of what is expected to be delivered at a camp

[Indices of deprivation data](#)

Check specific area data to strengthen your application

[Ofsted information](#)

Guidelines on making sure camps are Ofsted compliant

For any further information or assistance with the FUEL community grant application process please contact:

Becca Higgs

Holiday Activity and Food Programme Manager

becca.higgs@wiltshire.gov.uk or **fuelprogramme@wiltshire.gov.uk**



FUEL Community Grant Case Study

In 2021 Wiltshire Council allocated HAF funding to eight community organisations to develop additional HAF provision to extend the reach and capacity of the programme of the core summer provision. Seeds4Success were one of the successful applicants.

Seeds4Success is a youth work charity based in Mere, which provides opportunities for personal and social development for young people living in South West Wiltshire. They enable young people to access programmes that develop practical skills, enhance education, improve employability, provide recreational activities, conserve the natural environment and strengthen the local community.



Seeds4Success received funding from Wiltshire Council to run a FUEL community camp over the summer holidays of 2021. As a youth work charity covering the south west of the county we knew that transport was a huge issue facing parents, children and young people so we knew that this needed to be integral to our offer. Working closely with Mere Primary School, Mere

Food Bank and a team of young leaders at Seeds4Success we designed a local offer which was aimed at reaching 8-13 year olds living in and around the rural towns of Mere and Tisbury. We recruited and trained young leaders, some of whom themselves had an EHCP or were eligible for free school meals, specifically to support with the delivery of the programme and they received vouchers or 'leisure credits' as a reward for their commitment. The team offered a range of sports, games and arts and crafts activities each day and we also took the group 'off site' for 2 'forest school' type sessions at Fontmell Down and a trip to Moors Valley for a picnic and to enjoy the play trail. We ran a healthy cooking activity each week and used the sports pavilion on Mere and the youth centre as our bases for the sessions. We used our minibuses to collect children and young people from a number of rural locations in south west Wiltshire and where necessary we arranged for a car to pick up those in the more isolated locations.

Feedback from parents included:

"My son loved today, he said it was absolutely brilliant! He has so loved coming along each day, I was so relieved on his first day, he couldn't stop raving about what a great time he had and it's not stopped since. He hasn't really picked up his technology either all holiday so far so I'm really appreciative of that."

Jaki Farrell, Director



Terms and Conditions

- *The project which funding has been awarded to will proceed on the agreed dates.*
- *The funding can only be used for the purpose it was granted (as defined in your application form). If you decide to change the grant in any way, you MUST inform the Wiltshire Council before making these changes.*
- *If the scheme for which this money has been granted, does not proceed for any reason you must advise Wiltshire Council at the earliest opportunity and repay the full amount (or such sum as has not been properly spent), on request. Wiltshire Council may seek to recover any monies which have been spent contrary to the terms on which the grant was made.*
- *Any unspent monies must be returned to Wiltshire Council.*
- *You must be able to provide copies of all receipts, invoices and salaries paid associated with your grant on request as your project may be audited after completion. Failure to provide this information may lead to a request to return your grant and no further grant requests being considered from your organisation.*
- *All staff and volunteers involved with the project/activity/programme have a valid DBS check and satisfactory references if appropriate, in line with your organisation's agreed child protection policy.*
- *All provision must be delivered in accordance with health and safety, safeguarding, OFSTED and any current COVID-19 regulations and legislation.*
- *Your organisation has appropriate public liability insurance in place with a minimum indemnity of £5,000,000 and your policy must cover the delivery for which you intend to use the FUEL grant funding.*
- *Your organisation has appropriate employee liability insurance in place with a minimum indemnity of £5,000,000*
- *All activities delivered using this grant are appropriately risk assessed, with activities provided in accordance with the requirements of the risk assessment.*
- *Applicant organisations and associated staff will act lawfully when delivering the project.*
- *Applicant organisations will comply with data protection laws regarding the participant's personal information.*
- *Applicant organisations must be constituted with a management committee, constitution and a company bank account.*
- *You should keep Wiltshire Council informed during delivery of your project.*
- *Successful applicants must complete an evaluation form with participant numbers on a weekly basis and send in information/photographs to demonstrate how your grant was spent. You will receive a proforma form for this.*
- *You will promote your project extensively and manage your participant registration.*
- *Applicants must acknowledge Wiltshire Council's financial support in any publicity, printed or website material and use the council's approved logo.*
- *Wiltshire Council can use the name of your organisation/group and project/activity/programme in its own publicity material.*
- *Any proposed grant sum together with any other public money you have received from any source in the past three fiscal years does not exceed €200,000 or that we are exempt from state aid rules.*
- *Wiltshire Council are entitled to withhold or suspend payment and/or recover any sums paid where you fail to comply these terms and conditions.*

- Once delivery of your project is complete, we will remind you that you will need to submit an evaluation for your project, a condition of receiving a grant. Will provide the Report form that you will need to complete. You will also need to send photos and copies of receipts and invoices
- Regardless of the nature of the delivery, all provision must include one hour of physical activity for all participants on each day that the programme is delivered. (Physical Activity Guidelines)
- Provision must take place for four weeks from the week commencing 1 August 2022. Provision must run for four weeks, with each week comprising of four days (Monday – Thursday), for a minimum of four hours a day.
- You will provide Wiltshire Council with the lunch selections in a timely manner before the agreed deadline.
- Wiltshire Council will provide the lunch for your FUEL participants
- Pot A grants – 75% of the funding will be paid on receipt of the signed grant acceptance form with the remaining 25% paid after the delivery.
- Pot B grant – 50% of the funding will be paid on receipt of the signed grant acceptance form with the remaining 50% paid after the delivery.



**The free holiday activity
and food programme**





The free holiday activity
and food programme

Annual Report

2021



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Project Background

In November 2020, the Government announced its intention to expand the Holiday Activity and Food programme across the whole of England during 2021. The programme had previously provided healthy food and enriching activities to disadvantaged children in pilot locations since 2018.

School holidays can be pressure points for some families because of increased costs, such as food and childcare, and reduced incomes. For some children that can lead to a holiday experience gap, with children from disadvantaged families less likely to access organised out-of-school activities; more likely to experience 'unhealthy holidays' in terms of nutrition and physical health and are more likely to experience social isolation.

These inequalities have shown to have a negative impact on school attainment once children return to the classroom. This is significant as educational performance is key to social mobility and enabling people to move out of poverty.

Funding was made available to Wiltshire Council by the Department of Education (DofE) to deliver the Holiday Activity and Food (HAF) programme during 2021. As part of the offer, holiday club places were to be made available for the equivalent of at least 4 hours a day, 4 days a week, 6 weeks a year. This covered four weeks in the summer, plus a week's worth of provision in each of the Easter and Christmas holidays.

Places were made available to all children in the local authority area who are eligible for and receive benefits-related Free School Meals (FSM). As of April 2021, there were a total of 9,445 students eligible for FSM in Wiltshire.

The programme was open to both primary and secondary school pupils, including those within the SEND cohort.

In Wiltshire the HAF programme has been delivered using the brand FUEL.



In April 2021, there were a total of 9,445 students eligible for FSM in Wiltshire.

Our journey so far

Since the launch of FUEL in Easter 2021, the programme has engaged over 4,000 young people and provided over 31,000 meals across Wiltshire.

HAF Preparation 2021

- Wiltshire Council was awarded funding from DofE to deliver the HAF programme across the county
- A mapping exercise was completed to better understand the spread and location of pupils eligible for FSM in Wiltshire
- The FUEL brand, concept and logo was created



Easter 2021

- The Easter offer consisted of delivering food boxes, activity packs and online content due to Coronavirus pandemic restrictions
- Food boxes provided meals to cover a 4 day period and included breakfast and dinner
- Food providers, Real Wrap Co, delivered meals and ingredient cards to registered families across the county
- Farm Cookery School ran interactive cook-alongs
- Activities were provided in house via the activity pack and online activity sessions.



Our journey so far

Summer 2021

- Face-to-face delivery: 4 days for 4 weeks
- Over the summer 10 mainstream FUEL camps were delivered by three commissioned suppliers, each with different areas of responsibility (food, activity, nutrition)
- 2 dedicated camps were delivered specifically for eligible children with SEND
- During the summer, a FUEL grant was given to 8 community groups to deliver summer camps to eligible participants to extend the reach and capacity of the programme.



Winter 2021

- Face-to-face delivery: 4 days for 1 week
- 10 mainstream camps were delivered using the summer model
- 2 dedicated camps were delivered specifically for eligible children with SEND
- FUEL camps provided structured activity and food for afghan refugees



In total, 4,714 individual participants took part in the HAF programme across all three delivery periods, with beneficiaries ranging in age from 4-17 years old. 40% of registered participants were from the most deprived areas in Wiltshire (Quintile 1: Index of Multiple Deprivation). The programme provided 31,263 meals during 2021.

Programme components

Mainstream FUEL Camps



The mainstream offer saw the delivery of ten core activity camps during both the summer and winter delivery periods, in priority areas of the county where there is the greatest number of children eligible for FSM. These camps were delivered by three commissioned suppliers, Learn By Design, Occasional Kitchen and Phunky Foods, each with different areas of responsibility.

SEND FUEL Camps

Four FUEL camps for young people with special educational needs and/or a disability were provided during the summer and winter periods. These camps were delivered by Wiltshire Council staff and appointed coaches who have expertise in delivering and implementing successful provision to the target demographic. The booking process also allowed participants who applied to the mainstream camps to transfer over to the SEND camps if needed.



Community FUEL Camps



Wiltshire Council also provided HAF funding to 8 existing community organisations so they could develop additional HAF provision. Funding was available to support summer delivery only and extended the reach and capacity of the programme as a whole. Funded organisations also received nutritional training and resources to better enable them to deliver this aspect of the programme

Priority areas and vision

-  Mainstream camp
-  Disability camp
-  Community camp



The above map shows the delivery locations of face-to-face FUEL activity camps as part of the summer and winter offer. This includes mainstream, disability and community camps. Locations were selected using registration data from the Easter delivery of the FUEL programme.

In line with the HAF delivery objectives by the DofE, the FUEL programme vision is to:



Provide meals and snacks to ensure participants can eat healthily over the school holidays.



Provide a range of sport and physical activities to ensure participants can be more active over the school holidays.



Support the development of resilience, character and wellbeing of participants along with wider education attainment. Also give participants a greater knowledge of health and nutrition.



Create a safe environment, combatting social isolation over the school holidays. Use FUEL as a platform to connect schools and other local services.



A mapping exercise was completed to better understand the spread and location of pupils eligible for FSM in Wiltshire, to identify areas of greatest need and to inform priority delivery locations

Promotion and marketing



Food

F is for Food! You will receive a nutritious lunch each day and you'll also have fun and keep fit!



Unity

Unity means making new friends in your community, while friendly staff are supportive and understanding.

Energy

Take part in a range of activities that will keep you energised, exercised and educated.



Laughter

There will be plenty of opportunities for fun and laughter throughout the programme and opportunities to learn new life-skills.



FUEL Promotional letters and flyers:




FUEL camp locations:

- Malkham: Rivermead School
- Trewbridge: Stouley Green Primary School
- Westbury: Matzberg School
- Amesbury: Amesbury Primary School
- Royal Wootton Bassett: DVA Academy
- Calne: Kingsbury Green Academy
- Chippenham: Handenhush School
- Devizes: George Lotture Centre
- Hinchester: Hinchester School/ Hinchester Sports Centre



Attend one of our fun, free holiday camps taking place across Wiltshire.

Each camp runs for four weeks with a range of activities including:

- arts and crafts
- dance
- olympic activities
- cricket
- laser tag
- drinking ball
- netball
- baseball
- drumming workshop
- bubble football
- silent disco
- football
- team games/challenges
- pizza making
- grow your own vegetables
- music and creative writing

All participants will also receive a nutritious meal on each day of the programme.

Details:
 From: 2 - 26 August
 Days: Monday - Thursday
 Time: 10am - 2pm
 Ages: 5 - 18 years
 Cost: Free

Sign up for all four weeks, or just the weeks you want to attend. To book your place please click [here](https://www.wiltshire.gov.uk/fuel-programme). For more information about the programme please visit our website: www.wiltshire.gov.uk/fuel-programme

Limited spaces! Book early to make sure you don't miss out!

FUEL social media gifs:



92%

Of participants want to attend a FUEL camp again in the future



93%

Found the FUEL camp beneficial to their child over the holidays



68%

Had 'happy and full tummies' as a result of being part of the FUEL programme



95%

Liked the range of activities on offer

Wiltshire is delivering the programme under the brand FUEL (Food, Unity, Energy, Laughter), which has been created to implement the programmes priorities and to help reduce any stigma associated with the programme.

To promote the project, a specific marketing pack, including letters and flyers were sent directly to schools to be shared with the pupils eligible for FSM.

For the registration process, Wiltshire Council developed a bespoke application form and database to collate applications, manage food orders/allergies, access needs of participants and collect KPIs. Training and step by step guides were created for external providers to ensure efficient use.

The success of the programme has subsequently been shared via social media posts and promotional videos.

95% Reported the booking process to be 'easy'

Promotion and marketing

Please click below to watch videos showcasing the delivery of the summer and winter Holiday Activity and Food offer in Wiltshire and to hear what participants thought about their experience. This video was created by our activity providers, Learn By Design and includes pictures, videos and key data from the face to face delivery.

[To watch the summer FUEL video click here](#)



[To watch the winter FUEL video click here](#)



Key statistics: 2021

Easter participants	2,365
Summer participants	1,837
Winter participants	512

Primary School	77%
Secondary School	20%
Special School	3%

Female	47%
Male	48%
Prefer not to say	5%

Quintile 1	40%
Quintile 2	20%
Quintile 3	18%
Quintile 4	15%
Quintile 5	7%

4,714
individual
participants

31,263
meals
provided

40%
of participants
from
Quintile 1

49,322
contact
hours



93%

participants of recent FUEL camps wanted to attend future programmes



The Fuel camp had a really positive impact on my children. They loved all the activities and the meals. It is a very beneficial programme and we hope that it will be continued in the future. Thank you

Thank you so much for providing these sessions, it has made a huge difference to us. My daughter had a great time, she loved all the activities, made lots of friends and said the staff were really nice. Such a great idea and we are both very grateful

Outcomes: 2021

31,263

Meals provided on FUEL camps in 2021



Due to the pandemic the Easter FUEL programme was offered remotely, providing food boxes to registered families eligible to FSM. These contained ingredients and recipes to make healthy meals. 80% reported having more satisfying meal times over Easter as a result of being part of the FUEL programme.

"Thankyou for the amazing food box, my son and I were really impressed with the box contents and is happily planning out his cooking schedule."

Easter FUEL feedback

In partnership with Occasional Kitchen, Wiltshire Council provided a hot nutritious meal and healthy snacks to each participant at the summer and winter FUEL camps.

"Really pleased my son had free and healthy meals, what a godsend."

Winter FUEL feedback

Menus were specifically developed to ensure a varied and enticing lunch was offered on each day of the camp. As well as reducing holiday hunger, the meals also gave participants an opportunity to try new foods and take additional food boxes home to their families.

"I really appreciated not having to worry about the financial costs and know they had healthy meals. Also they came home with food and this saved money that I could use on other essentials. I'm so grateful!"

Summer FUEL feedback

Data collected from 471 families who completed the FUEL feedback surveys



Provide meals and snacks to ensure participants can eat healthily over the school holidays.

Meals provided breakdown:

18,920 **10,339** **2,004**
Easter Summer Winter

Had 'happy and full tummies after attending a FUEL camp:



Found the provided meals from FUEL beneficial over the holidays:



68%

Saw an improvement in their child/ren's food choices after attending a FUEL camp



Outcomes: 2021

Activity providers, Learn by Design, ensured young people attending the mainstream summer and winter FUEL camps were provided with a range of sport and physical activities to keep them active over both holiday periods. These activities included 'high ticket sessions' such as a climbing wall and zorbing. The SEND provision included activities such as boccia, new age kurling and adapted cycling.

As part of the Easter programme, activity packs were provided alongside online physical activity sessions.



"Really good service for providing accessible play opportunities. Our child enjoyed a range of activities and was happy to return everyday"

Summer FUEL feedback

53%

saw an improvement in their child/ren's behaviour at school as a result of attending FUEL camps and having structured activity during the holiday period

"My children really enjoyed all the activities in fact it's the first time they came back from an activity day saying how much they loved it! They couldn't wait for the following day."

Winter FUEL feedback

Data collected from 471 families who completed the FUEL feedback surveys



Provide a range of sport and physical activities to ensure participants can be more active over the school holidays.

Were more physically active, as a result of attending a FUEL programme:



Easter 55%



Summer 77%



Winter 60%

Enjoyed the range of activities on offer at FUEL camps:



Summer 94%



Winter 92%

Tried a new activity, that they hadn't tried before, as a result of attending a FUEL camp:



Summer 75%



Winter 60%

76%

Rated the activities on offer at FUEL camps as high quality



Outcomes: 2021



63%

saw an improvement in their child/ren's attitude towards food after attending the nutritional workshops at FUEL camps

Healthy eating providers, Phunky Foods, delivered hands on nutritional workshops during the summer and winter FUEL camps to educate the young people on the importance of eating healthily. Cook-alongs and workshops were also provided remotely during the Easter programme.

"My children are incredibly proud of themselves for cooking dinner for the whole family after following the FUEL cook-along."

"My son has food aversions and he tried tuna couscous (with grated carrots, peas and lemon juice) for the first time last week, and he's made it 3 times since!"

Easter FUEL feedback

As well as providing structured activities and educational sessions the FUEL camps also provided the participants with an opportunity to grow in confidence and develop social skills.

79%

saw an improvement in their child/ren confidence levels since attending FUEL camps in the holiday period.

"She really enjoyed her time at camp, she really struggles being apart from me and going into a new place with all the new people really worried me, but she smashed it because your team was so lovely and friendly and helped her every step of the way!"



Support the development of resilience, character and wellbeing of participants along with wider education attainment. Also give participants a greater knowledge of health and nutrition.

Ate more fruit or vegetables as a result of attending FUEL:



Summer 57%



Winter 35%

Enjoyed taking part in the nutritional workshop when attending FUEL:



Summer 76%



Winter 84%

83%

Learnt a new skill when attending the online nutritional workshop



Outcomes: 2021



49,322

face to face
delivery hours
provided at
FUEL camps in
2021

The face to face FUEL camps over the summer and winter period gave young people the opportunity to meet new people in their local community, developing their friendships and social circles.

"An excellent experience, my son thoroughly enjoyed himself and it was great to see him making new friends and gaining confidence in new situations."

Summer FUEL feedback

Wiltshire Council worked collaboratively with the Education team, children's services and social workers to ensure those most in need of the project were offered the opportunity to attend.

The FUEL programme also brought a secondary benefits to parents/carers allowing them to work, focus on studies and have less financial worries over the three delivery periods.

"This was an incredible thing . A single mum of 5 with no family or friends as I had to restart in a new area I was so worried about how I was going to cope, I'm so grateful to this programme."

Summer FUEL programme

Data collected from 471 families who completed the FUEL feedback surveys



Create a safe environment, combatting social isolation over the school holidays. Use FUEL as a platform to connect schools and other local services.

Made new friends as a result of attending a FUEL camp:



Summer 73%



Winter 70%

32

Year 6 pupils reported over the summer, attending FUEL camps allowed them to meet other students starting the same secondary school as them.

Found the FUEL camps beneficial to their family :



Easter 81%



Summer 87%



Winter 98%



Additional Outcomes: 2021



£1,633

was donated to the FUEL programme by **Waitrose**, as well as 150 lunchboxes, and water bottles over the summer.

This provided participants with food bags and ingredients to take home to their families.



Food bags were provided to FUEL participants attending the Royal Wootton Bassett winter camp by **Swindon Food Collective**. The young people and their families received non perishable goods and toiletries, as well as a Christmas chocolate treats! **Salisbury Food Bank** also provided Christmas chocolate to the participants of Salisbury and Amesbury FUEL camps.

Wiltshire Council teams worked collaboratively together to ensure **30 afghan refugees** were given the opportunity to attend the FUEL winter camps. Passenger Transport provided buses to get the young people to and from the camps. Additional signage and staff were also put in place to make sure these participants were supported and barriers were minimised.

Seeds4Success in Mere, who received HAF grant funding in the summer, continued to run their programme during the winter delivery period. Provision followed the same format and structure with Seeds4Success providing a healthy meal and structured activity for **20 young people** eligible for FSM.



”

30 Afghan Refugees attended the winter FUEL programme

Food and nutrition providers for the mainstream camps, have also secured additional contracts in Wiltshire after gaining exposure from the FUEL programme. Occasional Kitchen, will be providing the three course meal at the Wiltshire Business and Sports Gala Dinner in 2022. Phunky Foods are working in partnership with Public Health to deliver a healthy lifestyles intervention programme in 10 Wiltshire schools.

Beyond 2021

In December 2021, the Government confirmed funding available to local authorities to continue HAF delivery in 2022.



”

As of October 2021, there were a total of 9,753 pupils eligible for FSM in Wiltshire.

It is Wiltshire Council's ambition to continue the delivery of the FUEL programme, due to the success and positive impact it has had on young people and their families in the holiday periods throughout the county. During 2021, Wiltshire Council successfully delivered a Holiday Activity and Food offer which met all of DoE's key requirements. In 2022, the FUEL programme will continue to build on the success of the previous year as well as exploring ways to expand the reach of the programme to older pupils and more students that are eligible for FSM.



ALWAYS COOKING

SCHOOL FOOD. LIKE NO OTHER



LEARN
bydesign

Inspiring learners since 1995

We thank you for your continued support and efforts to contribute to Wiltshire HAF programme.



FUEL

The free holiday activity and food programme

www.wiltshire.gov.uk/leisure/fuel-programme

fuelprogramme@wiltshire.gov.uk

Wiltshire Council

Community Grant Application Form



Thank you for showing an interest in applying for the **FUEL** community grant fund, which aims to support local organisations to extend the reach and capacity of the holiday activity and food provision offer currently in Wiltshire.

Please ensure you have familiarised yourself with the [FUEL community grant information pack](#) before proceeding with the application form. Please complete **all** questions below.

Email completed applications should be submitted by **Noon, Monday 20 June** to: fuelprogramme@wiltshire.gov.uk

■ Grant type

What type of grant are you applying for :

Pot A

Pot A: Stand Alone Provision (up to £10,000)

For local organisations to provide a FUEL camp in their local community, targeting those who are eligible for benefit related free school meals (FSM) and meet the set criteria.

Pot B

Pot B: Bolt-on Provision (up to £2,000)

For local organisations who have existing activity and want to extend their remit to meet the set criteria and to incorporate FUEL participants.

■ Organisation information

Organisation name :

Type of organisation :

Registered address :

Town :

County :

Phone Number :

Postcode :

■ Primary contact details

In this section please add the contact details for the principle contact in your organisation leading on this application. This will be the person whom we contact about the application. This is the person in your organisation who has the authority to request this funding and who will be responsible for ensuring the money is used to deliver the activities set out in this application should it be successful.

Full Name :

Contact position :

Telephone number :

Email address :



■ Secondary contact details

Full Name :

Contact position :

Telephone number :

Email address :

■ Delivery area

In this section please provide details of the location where you intend to deliver the programme. Please include the address of your delivery location (including postcode), the age of your target audience, the projected number of individuals/beneficiaries who will benefit from your delivery and specific details of the provision you intend to offer. Please also include if you are working in partnership another organisation to deliver the FUEL camp.

**If delivery due to be in multiple locations, please select the primary delivery location your application relates to. Please details the different locations in the outline of your proposal below.*

Please note that ten core FUEL camps have been commissioned by Wiltshire Council in Amesbury, Calne, Chippenham, Devizes, Melksham, Royal Wootton Bassett, Salisbury, Trowbridge, Warminster and Westbury. Any delivery relating to these areas must highlight how it will add value to this core offer and enable the programme to reach eligible participants that the core offer is unlikely to engage.

Priority is likely to be given to applications delivering in locations outside of the ten areas where core FUEL camps are expected to take place and those who are delivering in areas of deprivation.

Delivery area :

Name of venue :

Venue address* :

Town : Postcode :

■ Delivery provision

Target audience :

Predicted number of individual participants throughout ALL 4 weeks :

Please confirm that all children accessing the project for which you are seeking funding will be able to do so **free of charge**. For organisations applying to Pot B, this excludes children who are attending your existing provision. Applicant organisations **will not need to provide food** for participants and instead this will be sourced by Wiltshire Council and delivered to delivery venues on each day of the programme.

Due to this applicant organisations are required to ensure delivery takes place for **4 weeks** (from **1 August to 25 August**), 4 days a week (**Monday-Thursday**) for at least 4 hours a day (recommended 10am-2pm).

I confirm that all children accessing our project will be able to do so free of charge and the project will run to the timescales as described above.



■ Delivery provision overview

Please provide an outline of your proposal, using the essential and desirable criteria listed in the FUEL community grant information pack as a guide. (500 word limit)

■ Details of enriching activities

Please provide details of fun and enriching activities you will offer, that will provide children with opportunities to develop new skills or knowledge, to consolidate existing skills and knowledge, or to try out new experiences. (500 word limit)



■ Details of physical activity

Please provide details of physical activities you will offer on a daily basis which will enable participants to meet the [Physical Activity Guidelines](#) and how you will staff this aspect of your provision with suitably qualified staff. This is particularly important if sport is not the primary focus of your project. (500 word limit)

■ Details of healthy eating

Please detail how you will incorporate healthy eating and nutrition messages and activities within your delivery. (500 word limit)



A key aspect of this programme is improving participants knowledge relating to healthy eating and nutrition. It is Wiltshire Council's has commissioned a supplier to provide related support, resources and/or training to organisations who are successful with their funding application to enable them to deliver this aspect of the programme.

Please confirm that if successful, relevant staff from your organisation will attend training/hand out resources/use the tools provided by Wiltshire Council's commissioned nutritional provider

■ Engaging the target audience

Please tell us how you intend to promote your project, ensuring that it engages the target audience of this funding (Children and young people who are residents of Wiltshire and who are eligible for benefits related free school meals)? What processes will you put in place to ensure this audience access your offer rather than children who are not eligible? (300 word limit)

For organisations applying for Pot B, as your organisation intends to use this funding to add additional places for children who receive free school meals to additional provision, please detail how you will ensure that children accessing these additional places will not be stigmatised or differentiated from the other children attending your programme. This will be particularly important when distributing food provision provided through the FUEL programme. (300 word limit)



■ Standard of provision, policies and procedures

A quality service must be delivered to a set of defined standards and procedures in which everyone knows their role and areas of responsibility, with the result that our Wiltshire residents are satisfied by the service they receive every time they enrol on the activity. In this section please outline your operating standard of provision.

Please tick to indicate you have the relevant documents in place to support your delivery.

Please note that should your application be successful you may be required to provide evidence of some aspects of the below information to Wiltshire Council.

■ Policies and procedures

Please tick to confirm your organisation meets the following requirements of the programme.

All staff working on the project for which you are seeking funding have been DBS checked and have appropriate clearance to work with children.

All staff working on the project for which you are seeking funding have undertaken safeguarding training.

Please provide the name of the staff member responsible for safeguarding :

All staff working on the project for which you are seeking funding are appropriately qualified to deliver the activities included within your funding application.

Your organisation has a safeguarding risk assessment in place related to the delivery for which you are seeking funding.

Your organisation has a health and safety risk assessment in place related to the delivery for which you are seeking funding.

■ Public liability insurance details

Please confirm your organisation has up to date public liability insurance with a limit of indemnity of not less than £5,000,000 in relation to any claim arising during any 12-month period.

Policy number :

Please note that should your application be successful you will be required to provide copies of the above insurance policies to Wiltshire Council.

■ Additional provision details

Does your organisation have an Accessibility and Inclusiveness policy?

Please provide details of your organisations Accessibility and Inclusiveness policy



Is your organisation OFSTED registered?

If your organisation is OFSTED registered, please provide your OFSTED number

Where appropriate, providers must be compliant with the [Ofsted requirements](#) for working with children.

■ Signposting and referral details

Please provide details of how you will signpost or refer participants to other services and support that would benefit the children who attend the programme and their families, for example citizens advice, healthcare practitioners, family support or children services or housing support officers.

■ Breakdown costs

Please provide a breakdown of the anticipated costs and detail of spend for delivering the project for which you are applying for funding:

	Amount	Funding detail
Staffing costs	£	
Activity costs	£	
Administrative/Operational costs	£	
Other costs	£	
Total amount of funding required:	£	

■ Declaration

I confirm that I have the authorisation to submit this application on behalf of my organisation.

I agree that the information I have provided in this application is accurate and complete; and I will notify Wiltshire Council of any changes.

*By submitting this form, you agree to the **Terms and Conditions** that can be found in [FUEL community grant information pack](#)*

I agree that I understand that Wiltshire Council will use any personal information I have provided for the purposes described under your Data Protection statement.

Wiltshire Council is the data controller for the personal information you provide in this form. The Council's Data Protection Officer can be contacted at dataprotection@wiltshire.gov.uk. Wiltshire Council will only use any contact details you provide for the purpose of contacting you regarding this application. A more detailed notice of what we may do with your information, and about your information rights is available on our website. We will share your personal data where necessary within the Council to deliver the scheme and events, but we will not share your data with any other third parties unless we are required, or permitted to do so by law. For further information about how Wiltshire Council uses your personal data, including your rights as a data subject, please see our Privacy Notice on the website.

Malmesbury CPT Area Board Update



Agenda Item 8

April 2022

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Your CPT – Malmesbury

Inspector: James Brain

Neighbourhood Sergeant: Sgt Kate Smith

Neighbourhood Officers:

PC Jo Phelps (Malmesbury and Cricklade)

PC Lucy Wright (RWB, Purton and Lyneham)

PCSOs:

Laura Maplesden / Kelly Hillier (Royal Wootton Bassett Town)

Andrew Singfield (Royal Wootton Bassett Rural)

Monique Beasley (Royal Wootton Bassett Rural / Cricklade and Purton)

John Bordiss (Ashton Keynes and Minety)

Juliet Evans (Malmesbury Rural)

Becky Walsh (Malmesbury Town)

Performance – 12 months to March 2022

Force

- Wiltshire Police recorded crime reports a YoY increase of 13.1% in the 12 months to March 2022 and continues to have one of the lowest crime rates in the country per 1,000 population. The 13.1% increase is attributed to a return to pre covid volumes and an extended Summer high experienced as restrictions were removed.
- Our service delivery remains consistently good.
- In March 2022, we received:
 - 8,911 '999' calls, which we answered within 10 seconds on average;
 - 10,814 '101' calls, which we answered within 8 seconds on average;
 - 11,417 CRIB calls, which we answered within 1 minute and 32 seconds on average.
- In March 2022, we also attended 1,635 emergency incidents within 9 minutes and 49 seconds on average.

Crime Type	Crime Volume	% of Crime
Totals	41,400	100.0
Violence without injury	7,292	17.6
Violence with injury	6,172	14.9
Criminal damage	5,207	12.6
Stalking and harassment	4,074	9.8
Public order offences	3,930	9.5
Other crime type	14,725	35.5

Royal Wootton Bassett CPT

Crime Type	Crime Volume	% of Crime
Totals	1,823	100.0
Violence without injury	338	18.5
Violence with injury	268	14.7
Criminal damage	235	12.9
Stalking and harassment	209	11.5
All other theft offences	149	8.2
Other crime type	624	34.2

Stop and Search information for Royal Wootton Bassett CPT

During the 12 months leading to February 2022, 60 stop and searches were conducted in the Royal Wootton Bassett area of which 69% related to a search for controlled drugs.

During 68.3% of these searches, no object was found. In 31.7% of cases, an object was found. Of these cases 75% resulted in a no further action disposal; 25% resulted in police action being taken; 6.7% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 48 stop and searches
- Mixed Ethnicity – 1 stop and search
- Black or Black British – 5 stop and searches
- Chinese or other ethnic group – 1 stop and search

Performance – Hate Crime overview

Force

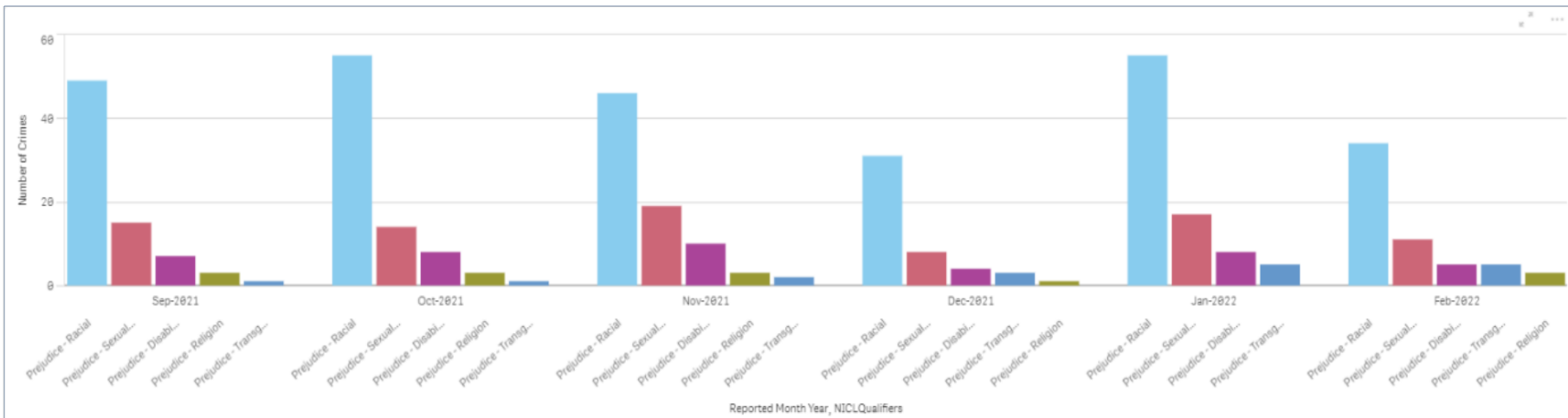
- Hate Crime volumes are within normal bounds. Summer highs have been slightly more extended which has resulted in year-on-year increases (133 crimes, +17.5%), largely within Sexual Orientation and Racial crimes. This extended summer high is reflective of the trend seen within overall crime volumes, but is now showing signs of returning to the norm.
- Formal Action Taken (previously "detection") rate is at 13.5%, down by 7.2% from the previous year. Whilst rates have remained stable across Sexual, religious, transgender or disability related hate crimes (<1% variance), Racially motivated crimes relating to public order are driving the loss in detection rate.

Royal Wootton Bassett CPT

	Number of Crimes	Change (number)	Change (%)
Total	30	11	57.0%
Prejudice – Racial	21	6	40.0%
Prejudice – Sexual orientation	7	5	250.0%
Prejudice - Disability	1	6	0.0%
Prejudice - Religion	1	0	0.0%
Prejudice - Transgender	0	0	0.0%

Year on year comparison April 2021 to March 2022 (note: an individual crime can be tagged with more than one prejudice type e.g. sexual orientation & transgender)

Force Hate Crime (6 months to March 2022)



Local Priorities & Updates

Priority	Update
ASB	ASB across the town centre including low level damage and theft. Through working with Partners we've been able to identify those involved and devise a plan which consists of prevention, enforcement and safeguarding.
ASB	ASB/safeguarding issues in Bendy Bow, Oaksey. The team have identified the families involved and we are currently working closely with the housing association.
Speeding	Continue to work closely with our Community Speed watch teams

Useful links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Royal Wootton Bassett Community Policing Team area, visit <https://www.wiltshire.police.uk/police-forces/wiltshire-police/areas/about-us/about-us/cpts/royal-wootton-bassett-area-cpt/> to view a crime and incident map and find links to more detailed data

Get Involved

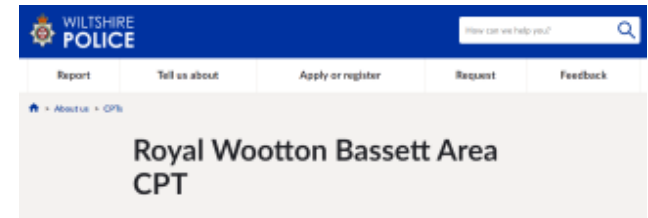
Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – www.wiltsmessaging.co.uk



Follow your CPT on social media

- [Royal Wootton Bassett Police Facebook](#)
- [Royal Wootton Bassett Police Twitter](#)
- [Malmesbury Police Facebook](#)
- [Malmesbury Police Twitter](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk



CPT Royal Wootton Bassett covers the areas of Royal Wootton Bassett, Malmesbury, Cricklade, Ashton Keynes and surrounding areas.

To contact your CPT about a community related matter, such as a school visit, then please email RoyalWoottonBassettAreaCPT@wiltshire.pcc.police.uk. Please note that this mailbox is not monitored 24/7.

You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 301 or [Report a crime here](#)

You see a map of crimes in the Royal Wootton Bassett area by visiting www.police.uk





**DORSET & WILTSHIRE
FIRE AND RESCUE**

DORSET & WILTSHIRE FIRE & RESCUE SERVICE

WILTSHIRE AREA BOARD REPORT

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;
<http://www.dwfire.org.uk/community-safety-plan/>

Prevention

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

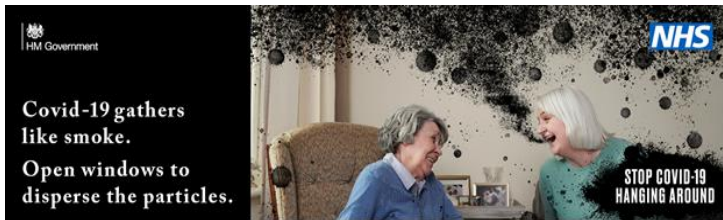
A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

General Enquiries

If you have a general fire safety enquiry regarding commercial property, please email fire.safety@dwfire.org.uk and the Fire Safety Team will respond in office hours.

Fire Safety Complaint

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at enforcement@dwfire.org.uk
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

On Call Recruitment

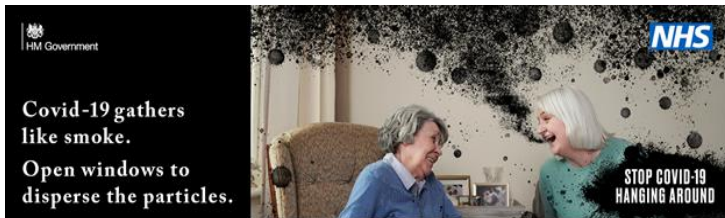
Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at www.dwfire.org.uk/working-for-us/on-call-firefighters/ or should you have any questions, you can call **01722 691444**.



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Recent News & Events

First national Biker Down safety campaign held

The National Fire Chiefs Council (NFCC) held its first national Biker Down safety campaign between 11-17 April.

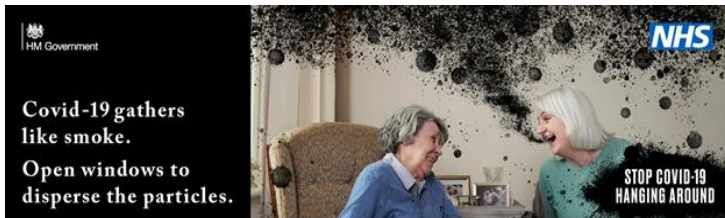
Biker Down is a free three-hour course that provides practical and potentially lifesaving advice, and the sessions are suitable for riders of all experience levels.

The course gives riders an awareness of what to do if they are involved with or see an injured motorcyclist, and how to reduce their own risk of being in a collision.

The national campaign also highlighted the importance of motorcycle maintenance and the wearing of legal and protective riding gear, especially since the trade in counterfeit and fake gear has grown in recent years.



More information can be found at www.dwfire.org.uk/biker-down



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Bonfires and garden safety



Bonfires are very common in the summer, but they can get out of control very easily. If you want to burn off garden waste, here's some safety advice:

- Site any bonfire well away from buildings, fences, trees and garden structures.
- Have a garden hose to hand in case the fire starts to get out of control.
- Don't light a bonfire on a windy day, as it could flare up more than you expect.
- Be courteous to your neighbours – if you're planning a substantial bonfire, let them know, and stay with it at all times to ensure that it remains safe.
- If you're intending to have a large bonfire, use our **on-line form** – we often receive emergency calls from people who can see lots of smoke, and it helps us to know where this could be a controlled burn.
- Never use flammable liquids such as petrol or paraffin to start a bonfire.

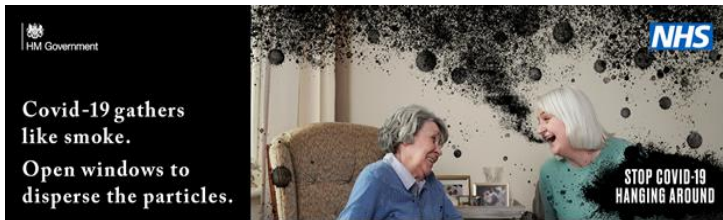
If you have concerns about the environmental impacts of bonfires, such as smoke, you will need to contact your local council.

For further information regarding bonfire and garden safety please visit - <https://www.dwfire.org.uk/safety/safety-outdoors/bonfires-and-garden-safety/>

UK fire services rally to support colleagues in Ukraine

The Service has donated some surplus equipment to support colleagues in Ukraine, as part of a wider effort coordinated by the [National Fire Chiefs Council \(NFCC\)](#).





**DORSET & WILTSHIRE
FIRE AND RESCUE**

Water safety



Cooling off in rivers, canals, ponds, quarries and lakes can have deadly consequences.

Every year, firefighters are called to incidents where residents (particularly children and young people) get into difficulty when swimming in open water.

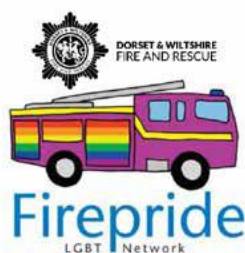
For further information on the dangers of cooling off in open water and some key safety tips for staying safe near water, please visit: - <https://www.dwfire.org.uk/safety/safety-outdoors/water-safety/>

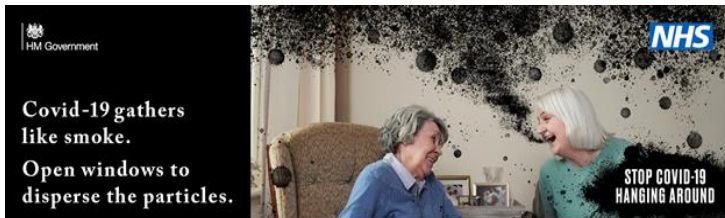
Supporting Pride

The International Day Against Homophobia, Transphobia and Biphobia, which is marked every year on 17 May, was created in 2004 to draw attention to the violence and discrimination experienced by lesbian, gay, bisexual, transgender, intersex people and all other people with diverse sexual orientations, gender identities or expressions, and sex characteristics.

As a Service, we work hard to create a culture where all staff can come to work and be themselves. We also have a supportive network in place, Firepride, which is open to everyone.

As part of our commitment to supporting all communities, we will be attending the Pride celebrations within our Service area, which are back this year after being affected by Covid over the past two years.





Demand

Total Fire Calls for Malmesbury Fire Station for period 01 Jan 2022 – 31st March 2022

Category	Total Incidents
No. of False Alarms	13
No. of Fires	5
No. of Road Traffic Collisions and other Emergencies	10
Total	

Local Incidents of Note

Although there were no common trends within this collection of incidents is worth reminding all attendees of the concern for road safety, a number of the special service incidents involved Road Traffic Collisions and thankfully these were minor injuries only but have all had the potential to be more significant.

.....
Station Manager

Email:.....dwfire.org.uk

Tel:



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Mobile:

Update for Wiltshire Area Boards

May 2022

BSW ICS update

The Health and Care Bill which set out plans for the formation of Integrated Care Systems (ICS) received Royal Assent at the end of April. The Bill will now pass into law as the Health and Care Act 2022 and paves the way for the BSW Integrated Care Board (ICB) to become a statutory body on July 1st and the formation of the BaNES locality Integrated Care Alliance (ICA).

The Health and Care Act introduces measures to tackle the COVID-19 backlogs and rebuild health and social care services following the pandemic. It will also contain measures to address health inequalities and create safer, more joined-up services that will put the health and care system on a more sustainable footing.

As we approach the 1st of July deadline, there has been a renewed focus on recruitment to our ICB Board. Seven executive roles to the BSW ICB have now been confirmed:

- Gill May, currently the BSW CCG Director of Nursing and Quality, has been appointed as **Chief Nurse**.
- Richard Smale, currently the BSW CCG Director of Strategy and Transformation, has been appointed as **Director of Strategy and Transformation**.
- Dr Amanda Webb, currently the Swindon Locality Clinical Chair for BSW, has been appointed as the **Chief Medical Officer**.
- Jasvinder Sohal will join BSW as **Chief People Officer**. Jasvinder currently works at Solent NHS Trust where she has been Chief People Officer.
- Gary Heneage has been appointed as **Chief Finance Officer**. Gary joins us from NHS England and Improvement in the South West Region, where he is currently Interim Director of Operational Finance.
- Rachael Backler has been appointed as **Director of Planning and Performance**. Rachel joins BSW from Lewisham and Greenwich NHS Trust where she has been Executive Director of Performance.
- Dr Jane Moore has been appointed as **Director of Equalities, Innovation and Digital Enterprise**. Jane is Director of Strategy, Planning and Performance for the Staffordshire and Stoke-on-Trent CCGs.
- Offers have been made to successful candidates for the **Directors of Place** roles for BaNES and Wiltshire with a second round of interviews due to take place for the Director of Place role for Swindon.
- Interviews for **Chief of Staff** took place in early May. A Successful candidate will be announced shortly.

NHS England is also supporting a number of development sessions for our BaNES ICA to drive forward the development of a vision for our new organisation and finalise plans for areas such as governance and finance.

The latest version of the BSW Partnership System Development Plan for 2022/2023 has been submitted to NHS England. The plan has been developed by lead and programme support teams from our key workstreams and focuses on the continued development of our BSW Integrated Care System and the transition activities that will be required during 2022/23 to align with the legislative changes planned.

It includes progress updates in relation to activities set out in the previous version of the plan, as well as our BSW response to recently released national guidance on ICS Development.

Update to Healthy Start scheme

Some changes are taking place to the national NHS [Healthy Start Scheme](#) to help women who are pregnant or have young children and are receiving benefits buy foods such as milk or fruit.

The Healthy Start scheme now offers a prepaid card to those applying for Healthy Start to replace the previous Healthy Start paper vouchers. The cards are topped up every 4 weeks with a payment. Those who were in receipt of the paper voucher scheme will need to apply for the digital scheme if they have not already done so.

Healthy Start A5 posters have been sent to GP surgeries and other health settings in BaNES to display along with leaflets for dissemination to eligible parents and carers of children under 4 or to people who are pregnant.

Covid vaccination update

Our covid vaccination programme continues at pace with a focus on booster shots for over 75s, pregnant women and children aged 5-11.

BSW CCG has been calling on people aged 75 and over yet to come forward for their second Covid-19 booster to do so without delay.

Latest figures show that almost half (46 per cent) of all those in the age group have so far had the recommended top-up dose, which is being offered to prolong the immune-boosting effects of previous coronavirus vaccines.

Unlike previous rounds of vaccinations, people no longer need to wait to be contacted to come forward, with those due a booster now encouraged to proactively book their appointment, either online or over the phone.

Latest figures show that in BSW 2,225,000 vaccines have been delivered.

Pressure on health and care services continues in Wiltshire

Pressures related to Covid-19, staff absence and high demand for hospital beds have continued across Wiltshire over the past few weeks. A number of measures remain in place to help address these issues.

Appeals to the public to support services during this difficult time are ongoing. The main messages being for people to use our health services appropriately, support hospitals by collecting loved ones as soon as they are ready to go home, using our pharmacies for help and support wherever possible and using the online 111 service in the first instance.

Helping you stay up to date with the latest changes in health and care

Providing information and signposting is a key part of our role at Healthwatch Wiltshire.

The advice and information pages on our website help people to stay up to date with the latest changes in health and social care.

The latest articles include:

- [What medical support you're entitled to if you're new to the UK.](#)
- [Where to find support if a loved one has died.](#)
- [Where to find support if you have an eating disorder.](#)

- The [accessible communications you should expect from services.](#)

There is also a wide range of help and advice on other issues including:

- [Downloadable guides to mental health resources in Wiltshire for both children and adults](#) – created by our young volunteers and members of our [mental health forum](#).
- [Plus details of Wiltshire advocacy services](#), if you need help and support with the complaints process.

Find out more at healthwatchwiltshire.co.uk/advice-and-information

Advice and information

[View all](#)



Someone I love has died - where can I find support?

Take a look at our advice article on the organisations and groups that can support you if you're grieving.

5 May 2022



What medical support are you entitled to if you're new to the UK?

For new arrivals to the UK it can be confusing where to go if you need medical assistance. Here we outline...

28 March 2022



What do the new government guidelines mean for Covid-19 testing?

Covid-19 testing rules have now changed across England. Find out the latest information on where to go to get...

28 February 2022



The Accessible Information Standard

The Accessible Information Standard is mandatory for all organisations that provide NHS or adult social care...

24 January 2022

Malmesbury Area Board Footpath Group

Malmesbury Area Board Footpath Group was set up to coordinate and support the different parish teams of volunteers who look after local paths. A well-attended meeting was held online and all the parishes in the area have been asked for a SPOC (single point of contact) for the future. The shift of Area Board grant money towards the new LHFIGs (Local Highway and Footway Improvement Groups) should mean more funding is available for projects to make rights of way easily accessible and to improve links between communities. Additional funding could also be sought by dedicating new gates in memory of relatives or even dogs, or sponsorship from local businesses/individuals.

As well as Group meetings to share ideas, it is planned to have a website with links to various relevant pages, for example FAQs on the law on rights of way, on procedure including insurance issues for work parties, on approved suppliers of gates. Among other aims, Wiltshire Council is keen to replace stiles with gates or to even remove them altogether depending on whether they are required for stock control and landowner permission. While alterations to stiles require Section 147 authorisation (Highways Act 1980), we will aim to streamline this process for the groups.

Next event: It is hoped that a training day on installing gates will be arranged shortly for groups who are interested.

Malmesbury Area Board 7 June 2022

Appointment of Area Board Lead Councillors

1. Purpose of the Report

- 1.1. To appoint Councillor representatives for the Area Board. This will include appointing to Outside Bodies and to reconstitute and appoint to Working Groups for the year 2022/23

2. Background

- 2.1. Area Boards are invited to appoint Councillors to be their respective lead for particular Outside Bodies or Non-Priority Working Groups. The following guiding principles are in place for Councillors who take a role on an Outside body or Non-Priority Working Group:

- To be the main Area Board point of contact for local Officers within their respective area
- To attend (and often Chair) relevant working groups of the Area Board
- To work collaboratively with relevant local partners and community groups
- To provide regular updates back to the Area Board in relation to their Group/Outside-Body including providing feedback on the success or limitations of previously funded Area Board grants (if applicable)

- 2.2. The Area Board is invited to appoint Councillor Lead representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

- 2.3. The Area Board is also invited to reconstitute or create new Non-Priority Working Groups set out in **Appendix B**, with the Terms of Reference (if applicable) set out at **Appendix D**, and to make appointments to these groups.

- 2.4. Similarly, the Area Board is invited to appoint a named Older Persons and Carer Champion to work with the Area Board and Health and Wellbeing Group for 2022/23 (if applicable).

3. Main Considerations

- 3.1. Local Highways and Footpath Improvement Group (LHFIG) has replaced Community Area Transport Groups (CATGs), which will continue to operate as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in **Appendix C** for information.

3.2. Where a Non-Priority Working group is required, the exact purpose should be set out and agreed by the Board.

3.3. A key role within some Health and Wellbeing Group's is that of a local 'Champion' who works with the Area Board to address priorities for older people and carers, further details on this role can be obtained on request from the officer named on this report.

4. Financial and Resource Implications

4.1. None.

5. Legal Implications

5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

7.1 None.

8. Equality and Diversity Implications

8.1 None.

9. Delegation

9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to Non-Priority working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Members as Lead representatives to Outside Bodies as set out at Appendix A;
 - b. Agree to reconstitute and appoint to AB Non-Priority Working Group(s) as set out in Appendix B; and
 - c. To note the Terms of Reference for the LHFIG as set out in Appendix C.
 - d. To appoint a Carer and Older People's Champion for the Area Board.
-

Lisa Alexander, Senior Democratic Services Officer

Appendices:

Appendix A – Appointment to Outside Bodies

Appendix B – Appointment of Members to Non-Priority Working Groups

Appendix C – LHFIG Terms of Reference

Unpublished background documents relied upon in the preparation of this report

None.

Malmesbury Area Board

Appendix A

Appointments of Lead Members to Outside Bodies 2022/23

Outside Body	Councillor Representative
Malmesbury Area Parishes Alliance (MAPA)	
Malmesbury Local Highways and Footways Improvement Group (LHFIG)	
Malmesbury Local Youth Network (LYN)	
Malmesbury Health and Wellbeing Forum	
Malmesbury Community Safety Forum	

Malmesbury Area Board

Appendix B

Appointments of Area Board Councillors

To Non-Priority Working Groups of the Board:

Local Highways & Footway Improvement Group (LHFIG)

Councillor

Local Youth Network (If not included on Priority Working Group Report)

Councillor

Health and Wellbeing, (If not included on Priority Working Group Report)

Councillor

LOCAL HIGHWAY & FOOTWAY IMPROVEMENT GROUPS (LHFIG)

TERMS OF REFERENCE

Membership of the LHFIG

The LHFIG will normally be made up of:

- Members of the Area Board
- Town and Parish Council representatives
- Community / Stakeholder representatives

It is recommended that the groups do not normally consist of more than 10 representatives, but for larger community areas this may not always be feasible.

Representatives should act as a conduit between their organisations and the LHFIGs by putting forward the views of the body they represent and providing feedback to its members regarding the work of the LHFIGs. The group members will also need to be mindful of the needs of the community area when making their recommendations, as not all councils and groups may be represented on the LHFIGs.

Recommendations to the Area Board will usually be reached by consensus, but if necessary, these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire councillor. Membership of the LHFIGs will cease when a member ceases to hold the stated office as first appointed, or when a parish/town council or group choose to nominate an alternative representative.

The LHFIGs may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of LHFIGs members

Appointment of Wiltshire Council members to the LHFIGs will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the LHFIGs (e.g. town/parish council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

Media relations

Members of the LHFIGs must not issue press statements on behalf of the Area Board.

Any press statements about the work of the LHFIGs should be agreed between the Chairman of the LHFIGs and the Chairman of the Area Board, and in consultation with

Wiltshire council's communications team. You can contact the communications team at communications@wiltshire.gov.uk.

Meetings

It is recommended that the LHFIGs meet four times a year. Ideally the meetings should be 2 to 4 weeks in advance of the Area Board meetings. Meetings are intended to be limited to the membership set out above and is open to other members of the Area Board who wish to attend. It can be open to public if the LHFIG chair wishes, and by invitation. It should be noted that LHFIGs are advisory bodies and do not exercise delegated decision-making powers. All decisions are to be ratified by the Area Board.

Officer support

Meetings will be attended by relevant officers from Wiltshire Council, including a Senior Transport Planner, a Senior Traffic Engineer, Local Highway Maintenance Engineer and the local Community Engagement Manager. Attendance by officers of other expert knowledge may be arranged when necessary.

Additional support will be provided outside of the meeting by the Corporate Office Business Support unit as currently for Area Boards, for the purpose of arranging meetings, venues, and the production of meeting action notes.

Terms of reference

The LHFIGs have no formal decision-making authority on operational matters or budget expenditure but act as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full LHFIG meeting before being brought to the next Area Board for approval.

The LHFIGs terms of reference are set out at Appendix A:

Examples of projects the LHFIGs can and cannot fund are set out in Appendix B:

Terms of Reference

1. Small-scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small-scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Transport, Waste, Street Scene and Flooding. The funding allocation is a mixture of highways and council capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management.

It cannot be used to fund revenue functions, such as routine maintenance schemes or the provision of passenger transport services.

A list of schemes which the groups can fund in contained in Appendix B

Schemes considered by the LHFIGs must have first been raised through the highway improvement request system and endorsed by the relevant town or parish council.

The LHFIG's can be directed to look at issues identified by Highways Officers when considered appropriate. For example, when an issue is raised for which other centrally held resource does not exist.

In choosing their local transport schemes, Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is more than the total discretionary amount available as part of the group's annual allocation.

Appendix B – Example of projects which can and cannot be funded by LHFIGs

LHFIGs can fund the following:

Pedestrian improvements: including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).

Cycle improvements: new cycle paths, cycle parking / storage.

Bus infrastructure: new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.

Traffic signing: new and replacement signs (including signposts), street name plates, village gateways.

New road markings: new and replacement of existing markings.

Speed limits: assessment and implementation.

Waiting restrictions: assessments and implementation.

Footpath improvements: styles, gates, surface improvements to rights of ways (council maintainable only).

Drainage: minor improvements, new gullies.

Street lighting: new installations.

Traffic management measures: including Sockets and posts for SID (Speed Indication Device) equipment.

As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.

LHFIGs cannot fund:

Routine maintenance: such as gully emptying, ditch clearing, hedgerow cutting, pot hole repairs.

Service subsidy: bus services

Promotional campaigns

SID equipment

Improvements for individuals and properties

As a general rule, activities that repair, clean, tidy or remove something that is already present are likely to be considered routine maintenance and cannot be funded by LHFIGs.

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

	Item	Update	Latest Actions & Recommendations	Priority	Who
	Date of meeting: 26th April 2022 Meeting Notes				
1.	Attendees and apologies				
	Present:	Cllrs Elizabeth Threlfall, Martin Smith, Chuck Berry, Gavin Grant.			
	Apologies:	Steve Hind, Becky Chivers, Chris Pope, Graeme Wood, Martin Evans, Phil Exton, Roger Budgen, Peter Hatherell, Ian Vout, Malmesbury resident.			
2.	Notes of last meeting				
		The minutes from the CATG meeting dated 8 th February 2022 are here: CATG meeting notes 8th February 2022			

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

3.	Financial Position				
		<p>Budget 2022-23</p> <p>(a) £26,150.00 - LHFIFG allocation 2022-23</p> <p>(b) £36,315.41 - Underspend from 2021-22 (Inc. committed schemes)</p> <p>(c) £0.00 Area Board underspend</p> <p>(d) £0.00 - 3rd party Contributions TBC</p> <p>(e) £62,465.41 Total Budget 2022-23 (a+b+c+d)</p> <p>(f) Committed /New schemes 2022/23 = £23,150.00</p> <p>Current Balance £39,315.41 (e-f)</p>			
4.	Top 5 Priority Schemes (Priority 1)				
	<p>Issue 5438 Brinkworth footway Submitted 16/06/17</p>	<p>06/03/20 Substantive bid successful. £5000 allocated from 2019/20 budget.</p> <p>16/11/21 Construction commenced on 18th October but had to be postponed due to shallow utility cables. Atkins currently liaising with Wiltshire Streetworks and Gigaclear to resolve issue. Road will be closed to allow work to be undertaken safely.</p> <p>08/02/22 Ringway programmed to commence 11/4/22 but this dependant on Gigaclear lowering the cables in advance.</p>	<p>26/04/22 Gigaclear commenced on 11th April. Ringway to commence on 19th April.</p>	1.	

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

	<p>7-19-5 Mill Lane Malmesbury Submitted 7/08/19</p>	<p><i>Request for Mill Lane to have two way access for cycles.</i> 22/06/21 There are several existing orders which cover Mill Lane and to enable the 'No Entry' to be changed to 'except for cyclists' the orders will have to be reviewed and changed. 16/11/21 There are several existing orders along Mill Lane which are related and have anomalies. Discussion progressing on how to resolve these. 08/02/22 Draft traffic orders prepared. To be advertised. Advert 17th Feb to 14th March.</p>	<p>26/04/22 One objection which has now been withdrawn. Operational date for the order to be confirmed.</p>	<p>1.</p>	
	<p>7-20-6 (submitted 08/10/20) Junction/bend at Happy Land / Waterhay lane Ashton Keynes</p>	<p>Issue that navigating the bend is dangerous. Blind bend in both directions and cars are required to stop on bend when trying to turn Right onto the unnamed road (believe it is C70) that leads up to bradstone pavilion. Consideration of signing / road markings 01/12/20 Suggest package of minor signing and road marking improvements including bend warning signs and possible chevrons. Estimate of cost £2,500. Agreed as Priority 1 07/09/21 Scheme designed and agreed with Parish Council. Works package issued to Ringway. 16/11/21</p>	<p>26/04/22 Scheme generally complete although one error during road marking implementation to be rectified.</p>	<p>1.</p>	

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

		<p>Signing installed. Road markings to be implemented shortly. 08/02/22 Confirmation required for completion of road markings</p>			
	<p>7-20-7 Submitted (08/10/20) Gloucester Road / Old Station Mews Malmesbury</p>	<p>Drop kerb request adjacent to Malmesbury Fire Station. https://www.google.co.uk/maps 07/09/21 Footway could be extended by approx. 20m on western side of Old Station Mews to enable crossing point to south of Kwik Fit. It is understood that the land required for the footway extension is owned by Wiltshire Council but not highway land so investigation required. The post box would also have to be moved. 16/11/21 Land issue complications established and to be resolved if the decision is made to extend the footway. This will take time. SH to organise TEAMS meeting to discuss. Phil Exton, Gavin Grant, Elizabeth Threlfall to be invited. 08/02/22 Decision to continue in two phases. 1 Continue with dropped kerb crossings where possible. 2. Continue to progress issues to enable footway to be extended including land and moving post box.</p>	<p>26/04/22 3 way lights required for the sets of dropped kerbs near the fire station and currently in the Ringway programme for Feb 2023. If the land issues regarding the footway extension can be resolved then it is possible this could be undertaken at the same time.</p>		<p>1.</p>
	<p>7-21-7 Easton Grey- Crossroads, Easton Grey Plain</p>	<p>Vehicles not stopping. 'STOP' sign request 07/09/21</p>	<p>26/04/22 Ringway being chased to complete this work.</p>		<p>1.</p>

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

	Submitted 14/6/21	<p>Report that signage is poorly positioned and not visible. SH to visit site. 16/11/21 Site meeting undertaken. Proposal to move give way sign further away from the junction. Agreed to be progressed. Approx cost £200 08/02/22 Confirmation received that Easton Grey PC will contribute 30%. Target works completion before the end of March.</p>			
	7-21-12 Sign / road markings on cycle route between Malmesbury / Sherston	<p>08/09/20 Request by 'sustainable Sherston' to promote cycle link on Foxley Road between Malmesbury and Sherston (and vice versa). Refer to submitted document. Route signing, road markings etc. Approx. length 4.25km 01/12/20 Outline design remains outstanding. Broad estimate of costs for cycle route direction signs and road markings along length £2000+ Suggest repeater signs and painted signage on the road are unnecessary. Consider at junctions only to reduce impact on local environment. Contribution to be requested from PC. 22/06/21 'Highways Improvement request' form required to enable scheme details to be logged and possible prioritisation. 8/02/22 Design work delegated.</p>	<p>26/04/22 Design to commence in May.</p>	1.	

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

		Not yet started due to other commitments.			
5.	Other Priority issues				
a)	<p><u>Issue 3699 / Issue 4260</u> <u>Issue 4677, 5602</u></p> <p>Road safety concerns about Bristol Street, Malmesbury submitted 8/11/2014</p> <p>The Triangle grid ref ST 930 874. Junction layout at the Triangle War Memorial. submitted 30/09</p>	<p>07/09/21 Signing complete for 20mph limit. Road marking roundels to be implemented in conjunction with markings at Cross Hayes car park.</p> <p>16/11/21 Road marking roundels being implemented within the ad hoc process.</p> <p>The Triangle was discussed with Martin Rose. No information available. SH to organise TEAMS meeting to discuss. Phil Exton, Gavin Grant, Elizabeth Threlfall, Roger Budgen to be invited. SH to query £1400 for topo survey.</p> <p>08/02/22 Topo survey for The Triangle obtained. TEAMS meeting undertaken.</p>	<p>26/04/22 Gavin to contact Kingsley Hampton to discuss possible solutions regarding HGV issues. Martin Smith has suggested lorry watch. SH to arrange site meeting to discuss the junction at The Triangle and in relation to the HGV issues in Gloucester St. (GG, ET, PE, SH)</p> <p>Add to Priority 1 list</p>		1.
b)	6314 Lea village	<p>16/11/21 ET requested issue to remain on the tracker. ET discussing with Danny Everett from Wiltshire Council Drainage team.</p>	<p>26/04/22 ET to discuss with Danny Everett.</p>		
c)	<p>7-21-1 Sherston - Bollards, Church St (opposite Gray's garage) Submitted 14/2/.2021</p>	<p>Request for bollards. Large vehicles mount the footway to pass oncoming traffic.</p> <p>22/06/21</p>	<p>26/04/22 Bollard solution prioritised to be progressed. Add to Priority 1 list</p>		1.

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

		<p>Bollard solution possible. Traffic Management costs could be expensive. SH to discuss with Ringway. 16/11/21 Cost estimate approx. £3,000 Confirmation from Parish Council that 30% contribution is acceptable. Martin Smith to confirm style of bollard. This may affect cost. (Check whether any permissions are required for a conservation area.) 08/02/22 As the work is within the highway, permissions from conservation officers are not required unless controversial.</p>			
d)	<p>7-21-2 Ashton Keynes – Old Manor Farm, North End, SN6 6QR Road safety issue Submitted 1/1/2021</p>	<p>Road safety concern/ possible reflective marker posts 09/03/21 Potential for more permanent post or reflector on building. CB to investigate. 07/09/21 SH investigating solution. Collision data obtained, no real problem from the data available. Parish Council felt that accidents due to excessive speeding, but all precautions already taken. Possible edge markings to be considered. Steve to visit and assess. 16/11/21 Edge markings not appropriate. Could consider centre line maintenance and checking cats eye function. Referred to Chuck Berry. No decision made but could be considered as a maintenance issue. 08/02/22</p>	<p>26/04/22 Issues associated with the Thames Path to be prioritised Hedge trimming Refresh of centre lines and consideration of cats eye replacement. Locations for pedestrian in road signs. Add to Priority 1 list</p>		1.

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

		Maintenance issues associated with Thames Path crossing of B4696 to be investigated. Becky to discuss with Matt Perrott.			
e)	7-20-9 Dauntsey, The Green to the junction with Brinkworth Road. Submitted 10/9/2020	<p>Footway request</p> <p>07/09/21 Site meeting undertaken. Maintenance to be undertaken asap by Matt Perrott Problem to be left on the tracker to form a substantive bid asap</p> <p>16/11/21 The Parish Council are progressing with SIDS and are awaiting agreed maintenance issues to be undertaken</p> <p>08/02/22 SID working well. Becky to discuss maintenance issues with Matt Perrott.</p>	26/04/22 Maintenance of 'SLOW' and edge markings on Becky's list.		
f)	7-21-5 B4040 Charlton bridge– signing and roadmarking review Submitted 4/3/2021	<p>Signing and roadmarkings</p> <p>07/09/21 Scheme as requested, previously designed as a structures funded project. Intention to fund via Wiltshire Council Structures budget. Leave on to be monitored.</p> <p>16/11/21 Scheme being progressed. Progress to be monitored.</p> <p>08/02/22 Target completion during February.</p>	26/04/22 Works complete. CLOSE issue		
g)	7-21-6 The Dauntsey / Seagry Road south from Great Somerford	<p>Request for speed limit change</p> <p>22/06/21</p>	26/04/22 Traffic survey counts still to be undertaken.		

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	<p>running between Honey Acre Farm and Broadfield Farm. Submitted 21/9/20</p>	<p>Metro count has been requested. Send SID process to Elizabeth Threlfall. 07/09/21 SID process sent to Elizabeth Threlfall. Possible extension of speed restricted area in the future. PC to consider and discuss with ET 16/11/21 Not suitable for a 30mph limit. A speed limit review to assess for suitability would cost £2500. 08/02/22 Parish Council to submit a Traffic Survey Request form for a metro count.</p>	<p>PC requests for verge Planter box details and locations will have to be approved by Becky Chivers.</p>		
h)	<p>7-21-8 Brinkworth, Causeway End – Submitted 29/6/21</p>	<p>Request for speed limit review 16/11/21 SH reviewed placement of 30mph signs and confirmed they are correct. A speed limit review would cost £2500 and could result in removal of 50mph limit on B4042.</p>	<p>26/04/22 Derestricted speed limit concern at Causeway End on the lane that leads to the byway connecting to Shoemaker Lane.</p>		
i)	<p>7-21-10 Brokenborough – pedestrian safety Submitted 2/8/21</p>	<p>Replace road markings- edge lines and ‘SLOW’ markings. 20mph limit Restriction to HGV’s 16/11/21 SH discussion with MS 20mph limit could be considered. The cost of the assessment is £2500. Martin Smith to discuss with PC.</p>	<p>26/04/22 Discussion with Martin Smith and PC required.</p>		

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j)	7-22-1 B4014 Filands	Request to reduce speed to 30mph.	To be CLOSED. This will not be considered until further development works have taken place.		
k)	7-22-2 Sherston – approach speeds	20mph assessments, gateways, loading bay outside Coop.	PC to discuss village gate locations and details with Becky Chivers.		
6.	New Issues submitted since previous meeting				
	7-22-4 Malmesbury – Old Alexander Rd/ Park Road	Request to reduce width of junction.	Outcome of planning application in September will help to decide how to proceed.		
	7-22-5 B4042 Lea Top	Request for safety measures.	Check collision history. Consider tree trimming and warning signs. Possible bus shelter removal. Add to Priority 1 list	1.	
7.	Other items -				
	<ol style="list-style-type: none"> 1. Malmesbury, Gloucester St – HGV issue. Discussed in conjunction with solutions for the ‘Triangle’. 2. Corston – bend at location of A429/ Mill Lane junction – Discussed vehicles leaving the road and crashing through fence. 				

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8.	Agreement of Priority 1 schemes (Max 5 to be progressed at any one time) Note: Issues which are ‘Greyed out’ indicate approved schemes which are progressing towards implementation. Schemes Highlighted in yellow require Area Board approval)
	<p>1 Brinkworth Footway Phase 1 . (Cost £5000 – contribution to substantive scheme)</p> <p>2. Mill Lane - Traffic orders to enable two way access for cyclists. Cost £2000 (CATG £1400, Malmesbury £600 TBC)</p> <p>3. Gloucester Rd/ Old Stn Mews – initial dropped kerbs. Cost estimate £4000 (CATG £2800, Malmesbury TC £1200) plus additional footway to be considered</p> <p>4. Malmesbury to Sherston cycle route signing.</p> <p>6. Malmesbury, The Triangle including Hgv issues</p> <p>7. 7-21-1 Sherston, Church Street proposed bollards. Cost estimate £3000.</p> <p>8. 7-21-2 Ashton Keynes – Issues associated with Thames Path crossing of the B4696.</p> <p>9. 7-22-5 B4042 Lea - safety measures to be considered.</p>
9.	Date of Next Meeting:
	Tuesday 12th July 2022

Malmesbury Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

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2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of £39315.41.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

Report To	Malmesbury Area Board
Date of Meeting	Tuesday, 07 June 2022
Title of Report	Malmesbury Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Malmesbury Area Board. These could include; community area grants, health and wellbeing, young person's grants and Area Board initiatives.
- To document any recommendations provided through subgroups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For 2022-23	£ 17,219.00	£ 14,679.00	£ 7,700.00
Awarded To Date	£ 0.00	£ 1,038.00	£ 0.00
Current Balance	£ 17,219.00	£ 13,641.00	£ 7,700.00
Balance if all grants are agreed based on recommendations	£ 5,004.04	£ 13,641.00	£ 7,700.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG542	Community Area Grant	Oaksey Village Hall	Oaksey Village Hall Electrical Efficiency Project	£6636.60	£3318.30
<p>Project Summary: Oaksey Village Hall is now 22 years old, and is beginning to require some updates to maintain its utility and embrace advancements in technology. The Village Hall is powered (heating and lighting) totally by electricity, the cost of which is increasing. In order to reduce costs this project intends to replace all existing lighting with more efficient LED lighting, leading to more sustainable operating costs for the Village Hall.</p>					
ABG594	Health and Wellbeing Grant	Charlton Parish Council	Charlton Village and Parish Platinum Jubilee Tea Party	£200.00	£75.00
<p>Project Summary: An open-to-all tea party in the Village Hall on Fri 3 Jun with special emphasis on childrens' games.</p>					

ABG614	Community Area Grant	Caerbladon CIC	Caerbladon Arts startup costs	£10300.00	£5000.00
<p>Project Summary: With encouragement from the Town Team and Town Council, we have established Caerbladon as a Community Interest Company (CIC) to offer Malmesbury residents of all ages and backgrounds the opportunity to see and be inspired by the work of local artists and makers, and also to get creative themselves by participating in artist-led workshops, creative walks, talks and events. From our new gallery/community hub on Market Cross, we will be organising exhibitions, events and activities all year round in venues across Malmesbury, working in partnership with the Abbey, Museum, Flying Monk Art Trail, WOMAD, and local schools and community organisations. We also provide art materials and supplies at affordable prices to support aspiring artists, at whatever level. As a phase one of our start-up, we used our own funds to undertake a basic fit-out of the gallery/shop, design and brand development, broadband connectivity and the setting up of a prototype holding website. We are now seeking funding towards the next stage costs for a laptop computer with creative software, additional website design and build costs, equipment and furniture for workshops and events, information displays and portable exhibition display panels for use in a variety of community venues and for outdoor events. The difference our project makes for the people of Malmesbury and the surrounding area is that there will be year-round support for anyone who wants to express themselves creatively, new opportunities to come together socially and enjoy exhibitions and events, contributing to community cohesion and individual wellbeing, and in doing so we will make Malmesbury a more confident and richer cultural destination, for the benefit of local residents and visitors alike. We also support artists and makers in the Malmesbury area by exhibiting their work and employing them to deliver workshops and other activities, and we are committed to environmental sustainability and using local supplies wherever possible.</p>					
ABG645	Community Area Grant	Sustainable Sherston	Apple Day juicing equipment grant	£2793.33	£1396.66
<p>Project Summary: The Food Group of Sustainable Sherston would like to repeat and build on the success of our first Apple Day and juice making last October and to make this a yearly event in the Sherston calendar. Our event was a celebration of local food and harvest, using excess apples around the village that in previous years have gone to waste, creating local juice and raising awareness about local food, food waste and the value to biodiversity of apple trees and orchards, set in our community orchard. Our Apple Day last year was a great success welcoming over 100 people of all ages, from all parts of the community with free entry, set in our newly planted community orchard. We had a variety of environmentally themed stalls, games organised by the school, the opportunity to have a go on an apple press, and information on traditional orchards and apple varieties. Everyone was invited to bring apples from their garden trees, the Sherston Guides collected some from some elderly people in the village and a local farmer brought some from an old orchard. We then took these to 'My Apple Juice' a juicing service based in Hungerford. This involved several 60-mile round trips plus costs for the juicing and bottling service. With the help of the 'Friends of Sherston School' and through local cafe's we then sold the apple juice, covering costs and making for future apple days we would like to have our own juicing equipment to reduce the food miles and enable us to juice and bottle our own juice locally that we can then sell to raise funds for other sustainability projects in the village and our local school. Our list of equipment is based on our experience last year, advice from Richard Paget from 'My Apple Juice' and Eleanor's 10 years of apple pressing experience in a community orchard in Surrey.</p>					
ABG664	Health and Wellbeing Grant	Malmesbury Town Council	Jubilee Picnic in the Cloister Gardens Sun 5th June 2022	£75.00	£75.00
<p>Project Summary: 12.30 - 3.30 pm - Children's entertainment provided plus fancy-dress parade and competitions, bring you own picnic. The funding will provide food items for those who would not be able to afford picnic food and therefore enable them to attend and make the event inclusive. We will work with Heals to reach out and offer this support.</p>					
ABG692	Community Area Grant	Leigh PCC	Disabled Eco Loo at Leigh Parish Church	£7274.00	£2500.00
<p>Project Summary: The Church is the only community building in the parish and it needs toilet facilities in order to be used for community purposes. There is no room to put a toilet inside the church. Planning consent has been granted.</p>					

ABG595	Health and Wellbeing Grant	Hankerton Parish Council	Hankerton Village and Parish Platinum Jubilee Tea Party	£200.00	£75.00
<p>Project Summary: An open-to-all street party/tea party in the street known as Follyfield on Sun 5 Jun.</p>					
ABG608	Health and Wellbeing Grant	St Paul Malmesbury Without Parish Council	Parish celebrations for the Queens Platinum Jubilee 2022	£75.00	£75.00
<p>Project Summary: There are 3 events planned in celebration of the Platinum Jubilee within St Paul Malmesbury Without Parish; at Rodbourne, Corston and Milbourne. Residents of all ages in the community will be welcome, especially older and vulnerable residents, so that everyone can celebrate together on this historic occasion.</p>					
ABG613	Health and Wellbeing Grant	Luckington Church PCC on behalf of 3 village groups	Luckington Platinum Jubilee picnic	£100.00	£100.00
<p>Project Summary: This event is being organised by x 3 village groups who work together on the village Fete and other events: 1) Luckington Children's Playgrounds Charity 2) Friends of Luckington School 3) Luckington Church PCC Sunday, June 5th 2022. Outdoor picnic on the playing field for whole village starting 1200 Multifait celebration service with Rector of Gauzebrook Group, Rev Adam Beaumont starting 1400 "show and tell" of family artefacts which are 70 years old (or over) starting 1500 Jubilee cupcakes and mementoes distributed starting 1545 Event will finish at 1600</p>					
ABG671	Health and Wellbeing Grant	Crudwell Parish Council	Crudwell Jubilee Village Green party	£75.00	£75.00
<p>Project Summary: We will be hosting a village jubilee party on The Green on Sat 4th June and will be providing musical entertainment, marquee, seating and tables. Residents can bring their own picnic food, drinks will be available to purchase. We are raising funds for local charities/community groups (Crudwell School, Crudwell Church and Wiltshire Air Ambulance).</p>					
ABG674	Health and Wellbeing Grant	Little Somerford Parish Council	Somerfords and Startley Jubilee Street Party	£750.00	£75.00
<p>Project Summary: Little Somerford Parish Council is contributing to Somerfords Jubilee Street Party, a fully inclusive event for all residents of Little & Great Somerford and Startley. This event is being provided free of charge to allow full inclusivity. There will be people who otherwise could not afford to attend. There will also be people for whom a 4-day bank holiday weekend can be a lonely time. The Party is designed to encourage all to attend. LSPC requests a £75 Jubilee Grant towards this. The Parish Council itself has pledged £750. The event is being run by volunteers from Little & Great Somerford. It is not a Parish Council event.</p>					
ABG686	Health and Wellbeing Grant	Ashton Keynes Parish Council	The Queens Platinum Jubilee Celebrations 2022	£75.00	£75.00
<p>Project Summary: Ashton Keynes is celebrating the Queen's Platinum Jubilee by hosting a village street party, the plans involve setting up the high street with tables for all the streets in the village, and we are looking to support bringing along all the older persons within the village by offering lefts down, and support to bring their picnics and chairs. We want to ensure they are fully involved and can pass on the wonderful stories they have from previous Jubilee's. We are also running various competitions 'design a crown/jubilee cake' 'colouring jubilee cartoon competition' and will end the day with a village photo and children's games'. It would be great if we could be awarded with the £75.00 to support us with getting people to and from home if needed and prizes for the competition. Thank you'</p>					

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young person's funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by subgroups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community-based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

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